



September 22, 2017


**DIVISION MEMORANDUM**

No. 510, s. 2017

**SKILLS ENHANCEMENT TRAINING IN ORGANIC AGRICULTURE NC II**

**To :** Assistant Schools Division superintendent  
CID and SGOD Chiefs  
District Supervisors/District In-Charge  
School Heads  
All other concerned

1. Attached is a Regional Memorandum No. 0626 s, 2017 inviting the teachers in TLE/TVE & TVL, and Science subject, principal and supervisors to attend the skills enhancement training on "Organic Agriculture NC II" on September 27-29, 2017 at VocTech, 2<sup>nd</sup> Floor, BAI Center, Cebu South Road, San Nicolas, Basak, Cebu City.
2. A registration fee of Four Thousand (Php 4,000.00) Pesos shall be charged to each participant to defray expenses as stated in the attached memorandum. Registration fee, travelling and other incidental expenses incurred by the participants are chargeable against Division/Local funds, School MOOE, SEF and other sources of funds subject to its availability and to the usual accounting and auditing rules and regulations.
3. For more details, refer to the attached memorandum and communication
3. This memorandum serves as **Travel Order**.
4. Immediate dissemination of this Memorandum to all concerned is desired.

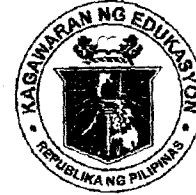
  
**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC-Office of the Assistant Regional Director  
Concurrent Schools Division superintendent

12 SEP 2017

MR. BAGMO



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



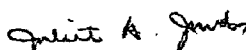
REGIONAL MEMORANDUM  
No. 0626, s. 2017

SEP 13 2017

**SKILLS ENHANCEMENT TRAINING IN ORGANIC AGRICULTURE NC-II**

To: Schools Division Superintendents

1. Attached is a letter from **ENGR. ANDRES L. RALOTA, JR.**, President, Cebu Technical-Vocational Training and Assessment Academy, Inc. (VocTech), inviting the teachers in TLE/TVE & TVL, and Science subjects, principals and supervisors to attend the skills enhancement training on **"Organic Agriculture NC II"** on September 27 - 29, 2017 at VocTech, 2<sup>nd</sup> Floor, BAI Center, Cebu South Road, San Nicolas, Basak, Cebu City.
2. For more details, refer to the attached communication.
3. A registration fee of Four Thousand (Php 4,000.00) Pesos shall be charged to each participant to defray expenses for food, handouts, training kit, consumables and training certificates. Registration fee, travelling and other incidental expenses incurred by the participants are chargeable against Division/Local funds, School MOOE, SEF and other sources of funds subject to its availability and to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as **Travel Order**.
5. Immediate dissemination of this Memorandum to all concerned is desired.

  
**JULIET A. JERUTA, PH. D., CESO V**  
Director III  
Officer in - Charge

JAJ/FYA/EBE, Jr/rvv  
CLMD'17

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324; Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071; Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062; Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065; Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"ESR 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*



September 5, 2017

Dr. ROLAND V. VILLEGAS  
Education Program Supervisor in TLE, TVE, & EPP  
Department of Education – Region VII  
Ecotech Rd., Sudlon, Lahug, Cebu City

Dear Dr. Villegas:

Cebu Technical Vocational Training and Assessment Academy, inc. (VocTech) is happy to announce that we will have a training for SKILLS ENHANCEMENT PROGRAM in ORGANIC AGRICULTURE NCI this coming Sept. 27, 28, & 29 2017.

We are taking the opportunity to invite your Department of Education teachers to participate in this training. Our training sessions are meticulously planned by our trainers and are designed in a manner geared toward the maximization of efficiency.

With this, we are pleased to offer you the duration of the course module and the training fee.

COURSE	DURATION	COURSE FEE/ PARTICIPANT
SKILLS ENHANCEMENT in ORGANIC AGRICULTURE NCI	24 HRS. (3 days)	Php 4,000

The price is inclusive of the following: *training kit, consumables, training certificate, snacks and lunch.*

We wish to have a meeting with you to discuss further our proposal on a date most convenient to you. Please let us know on when is the best date and time to visit your office. We hope to have a positive response from you. You may contact us at (032) 4175254 or 0933 345 5013 or you may email us at mail@voctech.edu.ph

Thank you very much.

Very truly yours,

  
Pedro V. Sarmiento Jr.  
VP – Operations & Finance

Noted by:

  
Andres I. Ralota Jr.  
President