

Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region
DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

September 19, 2017


DIVISION MEMORANDUM

No. 306 ; s. 2017

SUBMISSION OF THE SENIOR HIGH SCHOOL SIP, AND SCHOOL HEADS' CONFERENCE

TO : Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/Districts-In-Charge
Public Secondary School Heads
All Others Concerned

1. This office informs the field on the submission of the Senior High School SIP and the holding of Senior High School Heads' Conference on September 25, 2017 at the GSP, Dumaguete City.
2. Participants are required to submit their SIP, and must also bring list of Work Immersion Teachers and Partner Industry Supervisors for the workshop.
3. Registration Fee of Two Hundred Pesos (P200.00) will be collected from the participants which will be automatically deducted from the School MOOE for the lunch and two snacks, and other expenses incurred on the said conference.
4. Traveling, registration fee and other incidental expenses incurred by the participants are chargeable against School MOOE, and other funds subject to the usual accounting and auditing rules and regulations.
5. This memorandum serves as Travel Order.
6. For your information and widest dissemination.


SALUSTIANO T. JIMENEZ, CESO VI
Schools Division Superintendent *Jau*
4.9.19.17

STJ/raj

20 SEP 2017