



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City



September 12, 2017

DIVISION MEMORANDUM

No. 480 s. 2017

**TO: Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Division Education Program Supervisors
Public Schools District Supervisors/ Districts-In-Charge
Public Elementary School Heads
District Budget Officers and Coordinators for GPP, Adopt-A-School
School Health Section Personnel
All Others Concerned**

**SUBJECT: A One-Day Launching, Feedbacking, and Reorientation Seminar on
School Based Feeding Implementation and its Complementary
Programs, SY 2017- 2018**

1. All District Supervisors/ District-In-Charge and all Public Elementary School Heads, District Budget Officers and Coordinators for GPP and Adopt-A-School are hereby directed to attend the **Launching, Feedbacking, and Reorientation Seminar on School Based Feeding Implementation and its Complementary Programs, SY 2017-2018, on September 20, 21, 22, and 25, 2017 at the Third Floor Conference Room, Division Office, DepEd Negros Oriental, at 6 AM** (3 meals, breakfast/lunch/dinner and 2 snacks will be served).
2. Participants include all Public Elementary School Heads and Four (4) Participants from each district office: PSDS, Budget Officer, GPP Coordinator, and Adopt-A-School Coordinator.

12 SEP 2017

3. Participants are divided into 4 batches. Please attend only on your assigned schedule.
 - **September 20, 2017:**
 - **(La libertad 1 and 2, Jimalalud, Tayasan 1 and 2, Ayungon 1 and 2)**
 - **September 21, 2017:**
 - **(Canlaon 1 and 2, Bindoy 1 and 2, Manjuyod 1 and 2, Dauin, Valencia)**
 - **September 22, 2017:**
 - **Siaton 1,2,3, and 4, Sta. Catalina 1,2,3, and 4, Zamboanguita**
 - **September 25, 2017:**
 - **2nd Congressional District with Bacong District**

4. Participants are to bring the following requirements to be submitted during/ after the activity (disregard if already submitted):
 - Baseline Nutrition Status SY 2017 -2018
 - List of Target Beneficiaries (Wasted/ Severely Wasted)
 - Action Plan
 - Procurement Plan
 - Work and Financial Plan
 - 20 – Days Cycle Menu
 - Core Group

5. Travelling and other incidental expenses incurred shall be charged against local funds / MOOE, subject to the usual accounting and auditing rules and regulations.

6. For your information and compliance.



LELANIE T. CABRERA

ASSISTANT SCHOOLS DIVISION SUPERINTENDENT I

SALUSTIANO T. JIMENEZ, CESO VI

OIC- Assistant Regional Director

Concurrent Schools Division Superintendent

