



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

January 19, 2017

DIVISION MEMORANDUM # 19

**TO: Assistant Schools Division Superintendents
Chief, CID & SGOD
Division Education Program Supervisors
Public Schools District Supervisors/District-In-Charge
School Heads of Public and Private, Elementary and Secondary
Mathematics District Coordinators of both Elementary and Secondary Schools**

**ONE DAY PLANNING CONFERENCE IN PREPARATION FOR THE DIVISION LEVEL MATHEMATICS
COMPETITIONS**

1. This Office informs the field that there will be a One Day Planning Conference for All Public District Elementary and Secondary Mathematics Coordinators in preparation for the Division Level Mathematics Competitions on Saturday, January 21, 2017 at the 3rd Floor, Division Office.
2. Teacher- participants will be given service credit while administrators or other DepEd personnel will be granted Compensatory Time Off (CTO).
3. This Memorandum serves as your **Travel Order**.
4. Travel and other incidental expenses incurred are chargeable to the school MOOE subject to the usual accounting and auditing rules and regulations.
5. For your guidance.
6. Widest dissemination of this Memorandum is desired.

For the Schools Division Superintendent:

LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Office-In-Charge *elp*

19 JAN 2017
