



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

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January 19, 2017

**DIVISION MEMORANDUM**

No. 17 ; s. 2017

**RELEASE OF CIVIL SERVICE COMMISSION CERTIFICATES**

TO : Public Schools District Supervisors/Districts-In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

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1. This office calls for all participants of the training on Basic Course on Personal Effectiveness and Supervision for Public School Administrators which was conducted last August 27-29, 2015.
  2. You are requested to claim the certificate of training at the Office of the School Governance and Operations Division. Please see the SEPS for Human Resource Development Section- Dr. Dan P. Alar.
  3. For information, guidance, and widest dissemination.

For: 

**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC Assistant Regional Director  
Concurrent Schools Division Superintendent



19 JAN 2017

