



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

# **SCHOOLS DIVISION OF NEGROS ORIENTAL**

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March 22, 2017


## **DIVISION MEMORANDUM**

No. 163 ; s. 2017

### **Conduct of 1<sup>st</sup> Quarter Simultaneous Earthquake Drill**

**TO :** ASDS, Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/Districts-In-Charge  
Public and Private Elementary and Secondary School Heads  
District and School DRRM Coordinators  
All Others Concerned

1. This office hereby announces the conduct of the **1<sup>st</sup> Quarter Nationwide Simultaneous Earthquake Drill 2017** dated on March 31, 2017 at exactly 2:00 PM. Please see attached memorandum.
2. Herewith is the list of things to do in preparation for the earthquake drill:
  - Connect with Local Disaster Risk Reduction and Management Council (LDRPMC) for an orientation on earthquake to understand intensity and possible impacts. Discuss preparedness measures.
  - Map out personnel/learners and contact numbers.
  - Determine communication flow among offices/schools and overall command system.
  - Determine personnel/learners with special needs in case of an earthquake; assign focal persons within the particular office/classroom to take charge of those personnel/learner with special needs.
  - Put up signages for evacuation routes and safe places to gather and/or evacuate to.
  - Ensure that everyone knows what to do during and after an earthquake.
  - Conduct post evaluation of the drill.
3. School accomplishment report and evaluation forms shall be submitted to the District Office for consolidation, three (3) days after the conduct of the drill. District DRRM Coordinators must submit the district consolidated report through online form at <http://deped.in/NSD2017>
4. For immediate dissemination and compliance.

  
**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC – Assistant Regional Director  
Concurrent Schools Division Superintendent

3/22/17

22 MAR 2017



**Republika ng Pilipinas**  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**MEMORANDUM**

**FOR : DEPED ARMM SECRETARY  
DEPED REGIONAL DIRECTORS  
DEPED SCHOOL DIVISION SUPERINTENDENTS**

**FROM : ALAIN DEL B. PASCUA**  
Undersecretary for Administration

**SUBJECT : Conduct of 1<sup>st</sup> Quarter Nationwide Simultaneous Earthquake Drill 2017**

**DATE : 17 MARCH 2017**

Relative to the preparedness measures for the possible occurrence of the 7.2 magnitude earthquake in the National Capital Region (NCR), Region III, and Region IVA, the National Disaster Risk Reduction and Management Council (NDRRMC) is spearheading the 1<sup>st</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSED) on 31 March 2017 at 2:00 P.M. With this, all schools and DepEd offices are directed to conduct the 1<sup>st</sup> Quarter Nationwide Simultaneous Earthquake Drills. They shall coordinate with their respective Local Disaster Risk Reduction and Management Councils (LDRRMCs) for the preparations related to this activity.

For strict compliance.

**Office of the Undersecretary for Administration**  
*(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)*  
Department of Education, Central Office, Meralco Avenue, Pasig City  
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207  
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## Earthquake Drill Evaluation Form

Name of School : \_\_\_\_\_  
Place of Drill : \_\_\_\_\_  
Date : \_\_\_\_\_  
Time : \_\_\_\_\_

1. Is the Siren loud enough to be heard by all drill participants? ☐ Yes ☐ No

If NO, please elaborate: \_\_\_\_\_

2. Did the drill participants practice the "DUCK, COVER and HOLD" technique during the Alarm Phase (while the Siren is being sounded)? ☐ Yes ☐ No

If NO, please elaborate: \_\_\_\_\_

3. Did the drill participants ☐ A) evacuate during the Alarm Phase  
☐ B) Waited for the siren to stop before evacuating  
☐ C) others please elaborate \_\_\_\_\_

4. Did the drill participants follow the designated routes to evacuation area? ☐ Yes ☐ No

If NO, please elaborate \_\_\_\_\_

5. Did the drill participants ☐ A) Run ☐ B) Walk casually  
☐ C) walk faster than normal during the Evacuation Phase

6. Did the drill participants bring any First Aid Kit or any item noticeable during the Evacuation Phase? ☐ Yes ☐ No If YES, please elaborate \_\_\_\_\_

7. Did the drill participants conduct the headcount during the Headcount Phase? ☐ Yes ☐ No

If NO, please elaborate \_\_\_\_\_

8. Is the evacuation area big enough to accommodate the evacuees? ☐ Yes ☐ No

If No, please elaborate \_\_\_\_\_

9. How long did it take for all the drill participants to vacate the building and time to reach the designated evacuation area? \_\_\_\_\_ minutes

10. Did the participants A) stay in the evacuation area B) move to other place C) went back to the building without instruction? Please specify A,B, or C \_\_\_\_\_

11. Observed number of drill participants \_\_\_\_\_

12. Any untoward incident observed during the drill? \_\_\_\_\_

Recommendations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Evaluator: \_\_\_\_\_

Signature: \_\_\_\_\_



REPUBLIC OF THE PHILIPPINES  
**NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL**  
National Disaster Risk Reduction and Management Center, Camp Aguinaldo, Quezon City, Philippines

**MEMORANDUM**  
No 46, s 2017

**TO : ALL NDRRMC MEMBER AGENCIES  
ALL RDRRMC CHAIRPERSONS**

**SUBJECT : CONDUCT OF THE CY2017 FIRST QUARTER  
NATIONWIDE SIMULTANEOUS EARTQUAKE DRILL  
(NSED)**

**MAR 17 2017**

**DATE :**

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Rule 6, Section 7 of the Implementing Rules and Regulations of the RA 10121 states that "Public awareness shall also be undertaken through the conduct of drills by the LDRRMO on a regular basis". Likewise, the National Disaster Risk Reduction and Management Plan (NDRRMP) states that one of the activities to achieve Outcome 10: "Developed and implemented comprehensive national and local preparedness and response policies, plans and systems" is to develop/enhance and simulate scenario – based preparedness and response plans. Furthermore, one of the policy framework stated in the National Disaster Preparedness Plan as embedded in the fourth priority area of the Sendai Framework for Action 2015 – 2013 included the target: "to promote regular disaster preparedness, response and recovery exercises".

In view hereof, the 2017 first quarter Nationwide Simultaneous Earthquake Drill (NSED) is scheduled on March 31, 2017. The pilot area for the first quarter NSED is the Cebu Provincial Capitol, Cebu City. The activity shall commence at 2:00 in the afternoon.


The objectives on the aforementioned activity are:

1. To test the efficiency and usefulness of the preparedness, response and recovery plans, systems and policies developed in their respective localities/offices;
2. To evaluate the effectiveness of contingency plan;
3. To test the coordination and communication mechanism during response operation
4. To understand the command and control mechanism in emergency and disaster operation at the DRRMCs

All OCD Regional Offices are directed to spearhead the conduct of earthquake drill in their areas of jurisdiction.

Proper documentation and the conduct of the Post Activity Evaluation is encouraged. Result of the analysis and documentation should be submitted to the Capacity Building and Training Service through electronic mail at [cbts@ocd.gov.ph](mailto:cbts@ocd.gov.ph) not later than April 28, 2017 for consolidation and submission to the Chairperson, NDRRMC.

By Authority of the Chairperson:

  
**USEC RICARDO B. JALAD**  
Executive Director, NDRRMC and  
Administrator, OCD