



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

Capitol Area, Dumaguete City

[www.depednegor.net](http://www.depednegor.net)

[negros.oriental@deped.gov.ph](mailto:negros.oriental@deped.gov.ph)

SGOD Office (035) 225 - 618

March 15, 2017

**DIVISION MEMORANDUM**

No. 171 ; s. 2017

**PHILIPPINE PUBLIC SAFETY COLLEGE SCHOLARSHIP  
PROGRAM**

TO : Assistant Schools Division Superintendents  
Division Chiefs  
Division Education Program Supervisors  
Public Schools District Supervisors/Districts-In-Charge  
Public Elementary and Secondary School Heads  
Public Elementary and Secondary School Teachers  
All Others Concerned

1. For the information and guidance of all concerned, attached is a copy of the unnumbered memorandum on Philippine Public Safety College Scholarship Program dated March 8, 2017 which is self - explanatory.
2. For further details, please refer to the attached memorandum.
3. Immediate and wide dissemination of this memorandum is desired.

**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC Assistant Regional Director  
Concurrent Schools Division Superintendent



Be One of Us! Be Counted. Let's Practice

**W.A.T.C.H.**  
We Advocate Time Consciousness and Honesty



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
**NEGROS ISLAND REGION**  
West City Elementary School Campus  
Dumaguete City 6206



<b>RELEASED</b>	
CONTROL NO.	1628
RELEASED BY:	<i>[Signature]</i>
DATE RELEASED:	03-10-11

**MEMORANDUM**

TO : Schools Division Superintendents  
Heads of Public Elementary and Secondary Schools

FROM : *[Signature]*  
GILBERT T. SADSAD  
Director III  
OIC Regional Director

SUBJECT: PHILIPPINE PUBLIC SAFETY COLLEGE SCHOLARSHIP  
PROGRAM

DATE : March 8, 2017

*12: 3/13/17 kj*

1. Attached is the unnumbered memorandum from the office of USEC Dina S. Ocampo on Philippine Public Safety College Scholarship Program which is self explanatory
2. For inquiries and clarifications, interested parties may contact DepEd Scholarship Secretariat at (02) 633-9455 or through email at neap.pdd@deped.gov.ph.
3. Widest dissemination of this Memorandum is desired.

HRDD/mav

DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200  
TEL: (035) 422 6227 / E-MAIL: [depednir@gmail.com](mailto:depednir@gmail.com)  
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Republic of the Philippines  
**Department of Education**

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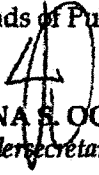
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*Undersecretary for Curriculum and Instruction*

**MEMORANDUM**  
**DM-CI-2017-00047**

*Scholarship Advisory No. 02, s. 2017*

**TO :** Regional Directors  
Schools Division Superintendents  
Heads of Public Elementary and Secondary Schools

**FROM :**  **DINA S. OCAMPO**  
Undersecretary

**SUBJECT :** *Philippine Public Safety College Scholarship Program*

**DATE :** 23 February 2017

The Philippine Public Safety College (PPSC) is inviting highly qualified senior executives and uniformed personnel in the public safety and security sector, to a one-year scholarship program on Master in Public Administration (MPSA).

The MPSA is a high-level policy, strategy and leadership program that specializes on the governance of public safety and internal peace and security. Furthermore, the course aims to sustain the momentum of building a critical mass of leaders, scholars and practitioners for the multi-sectoral and non-military component of national security.

Interested applicants must:

1. Possess a bachelor's degree;
2. Hold a position of at least SG 20 or its equivalent;
3. Have at least ten (10) years of service in government;
4. Be not less than 35 years old, but not more than 55 years old upon admission;
5. Be nominated by the Secretary of the Department or Head of the Agency; and,
6. Submit all pertinent documents.

All expenses to be incurred, other than those specifically covered by the program, shall be borne by the nominee.

All required documents (Annex A) must be submitted to the Regional Human Resource Development Division (HRDD) Chiefs for evaluation and proper endorsement to the National Educators Academy of the Philippines - Professional Development Division (NEAP-PDD). Applications without the aforementioned endorsement shall not be accepted.

The Regional HRDD Chiefs are enjoined to submit the complete set of the documentary requirements of their nominees along with the Nomination Letter signed by the Regional Director via email to [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) on or before 10 March 2017.

The other details of the program are enclosed in this memorandum. For further inquiries and clarifications, you may contact the DepEd Scholarship Secretariat at (02) 633-9455 or through email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph).

Immediate dissemination of and appropriate action for this memorandum is desired.

- Enclosure A: *List of Requirements*
- B: *Executive Summary - Procedure*
- C: *Resolution No. 02, s. 2016*
- D: *Essay Questionnaire*
- E: *Scholarship Contract*

## Annex A

### PHILIPPINE PUBLIC SAFETY COLLEGE *Master in Public Administration*

#### LIST OF REQUIREMENTS

##### A. Qualifications

- a. Filipino citizen
- b. Possess a bachelor's degree
- c. Hold a position of at least SG 20 or its equivalent
- d. Have at least ten (10) years of service in government
- e. Be not less than 35 years old, but not more than 55 years old upon admission;
- f. Must have obtained at least a *Very Satisfactory* performance rating for two (2) consecutive period preceding the nomination
- g. Must have no pending administrative and/or criminal case
- h. Must have no pending nomination for scholarship in another program/course
- i. Must have already rendered the required service obligation for a scholarship previously enjoyed
- j. Must be physically fit

##### B. Documentary

- a. Detailed and updated Curriculum Vitae
- b. Letter of Application addressed to the donor organization
- c. Nomination Letter from the Regional Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)
- d. Statement of present actual duties and responsibilities relevant to the course/program, signed by the immediate supervisor (1 original, 2 certified copies)
- e. Personal Data Sheet
- f. Service record
- g. Latest appointment paper
- h. NSO authenticated Birth Certificate
- i. Performance rating for two (2) consecutive rating periods immediately preceding the nomination
- j. Certification that the applicant has no pending application for scholarship under another program signed by the immediate supervisor
- k. Certification of no pending administrative and/or criminal case signed by the applicant's respective legal / administrative officer
- l. Original Transcript/s of Records
- m. Certified True Copy of diploma/s
- n. Copy of professional certification/s
- o. Medical certificate from a military or government hospital
- p. Certificate/s of trainings/seminars attended
- q. Clearance from:
  - i. Ombudsman
  - ii. Sandiganbayan
  - iii. Police
  - iv. Barangay
  - v. NBI
  - vi. RTC
  - vii. CHR

## **Annex A**

- r. Fully accomplished *Essay Questionnaire*
- s. Signed *Scholarship Contract*

*\*Scanned/soft copies of the Nomination Letter and the above-enumerated documents must be submitted before 10 March 2017 via email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph). All original documents will be asked to be submitted on a later date.*



Republic of the Philippines  
Department of the Interior and Local Government  
**PHILIPPINE PUBLIC SAFETY COLLEGE**  
Al-fer Building, 505 EDSA cor Boni Serrano Avenue, Quezon City  
website: www.ppsc.gov.ph email: ppst@yahoo.com  
☎ (+632) 666-3342/9285500292/Fax (02) 6559258



### **Step 1: Letter of invitation**

The Philippine Public Safety College (PPSC) shall send a letter of invitation to selected agencies inviting them to submit a list of nominated candidates to the Master in Public Safety Administration (MPSA) program. The list shall be composed of ranking officials and officers who are holding or are earmarked for positions of higher responsibility and/or are involved in the formulation and implementation of national security policy.

### **Step 2: Nomination by Agency**

Each agency will submit its list of candidates for the MPSA program to PPSC.

### **Step 3: Submission of Requirements**

Applicants to the Master in Public Safety Administration (MPSA) Program must meet the following basic requirements:

***For Uniformed Officers of the Philippine National Police (PNP), Bureau of Jail Management and Penology (BJMP), Bureau of Fire Protection (BFP), and Armed Forces of the Philippines (AFP):***

- Possess a Bachelor's degree,
- Graduate of Public Safety Officers Senior Executive Course (PSOSEC) or its equivalent in the AFP;
- Hold a rank of Superintendent or higher
- Not less than 40 years old,
- Nominated by respective Bureau Heads; and
- Submit the following documents
  - NSO authenticated Birth Certificate;
  - Endorsement letter from respective Bureau Heads,
  - Original Transcript of Records,
  - Certified true copy of Diploma/s;
  - Latest Officer's Evaluation Report (OER);
  - Command Clearance,
  - Unit Clearance and Certification of non-pending case;
  - CHR clearance;
  - Medical Certificate from a government hospital;
  - Contract of commitment by the Bureau Head to support the foreign travel and thesis requirements,
  - Two (2) 2x2 pictures, and
  - Form 1 – Personal Data
  - Form 2 – Affidavit
  - Form 3 – Contract to Refund
  - Form 4 – Letter of Support

***For the Non Uniformed Government Personnel:***

- Possess a bachelor's degree.
- Hold a position with salary grade 20 or its equivalent;
- At least ten (10) years of service in government (for appointed officials),
- Not less than 35 years old, but not more than 55 years old upon admission;
- Nominated by the Secretary of the Department or Head of the Agency; and
- Submit the following documents;
  - NSO authenticated Birth Certificate;
  - Endorsement letter from respective agencies;
  - Original Transcript of Records
  - Certified true copy of Diploma/s;
  - Latest Appointment Paper;
  - Latest Performance Evaluation Report (1 year)
  - Service Record;
  - Certificate/s of Training/seminars attended;
  - Medical certificate from a military or government hospital
  - Contract of Commitment by the nominating Department Secretary or Head of Agency to fully support financially the foreign travel and thesis requirements; and
  - Clearances
    - Non-pending case from respective organizations;
    - Ombudsman;
    - Sandiganbayan;
    - Police;
    - Barangay;
    - NBI;
    - RTC, and
    - CHR

***For the Private Sector:***

- Possess a bachelor's degree;
- Not less than 35 years old, but not more than 51 years old upon admission,
- Hold a key or executive position at the policy and decision-making level of any of the following: (a) vital and leading industries in the country; (b) reputable non-government organizations dedicated to social economic or cultural activities that impact on national policy formulation; and (c) prestigious academic institution of higher learning; and
- Submit the following documents,
  - NSO authenticated Birth Certificate;
  - Endorsement Letter from Head of Organization or Board;
  - Original Transcript of Records;
  - Certified true copy of Diploma/s
  - Certificate of Employment;
  - Registration of the company or organization from the Securities and Exchange Commission;
  - Current SEC certificate
  - Latest audited financial statement of the company;
  - Company Profile;
  - Income Tax Returns (ITR) of the Applicant;
  - Corporate Income Tax Returns;
  - Medical Certificate from a military or government hospital;



- Contract of Commitment by the nominating Chair or President to fully support financially the foreign travel and thesis requirements, and
- Clearances
  - Non-pending case from respective organizations;
  - Ombudsman,
  - Sandiganbayan;
  - Police,
  - Barangay,
  - Mayor,
  - NBI;
  - RTC; and
  - CHR

Candidates who fulfill the basic requirements will undergo a series of examinations and a panel interview by the Board of Admissions.

#### **Step 4: Written Examinations**

A series of examinations will be scheduled.

- i. Written examination, equivalent to the Management Aptitude Test Battery (MATB)<sup>1</sup>
- ii. Neuropsychological exam
- iii. Essay

#### **Step 5: Panel Interview**

Students will be interviewed by a panel composed of members of the PPSC Board of Admissions and other distinguished academics or practitioners.

#### **Step 6: Deliberation and Selection**

The PPSC Board of Admissions will screen and select the best qualified candidates from the list of applicants.

#### **Step 7: Announcement of Qualified Applicants**

<sup>1</sup> The MPSA degree conferred by PPSC shall be accredited as equivalent to the Career Executive Service (CES) Written Examination (WE)—the first of the four-stage CES eligibility examination process— provided that the holder thereof is an appointee to at least a Division Chief level position (SG 24) or its equivalent in the government, regardless of whether he/she is in the career or non-career service with at least three (3) years' managerial experience at the time of the application (<http://www.cesboard.gov.ph/newpage.php?title=grad.php>)



Department of the Interior and Local Government  
**PHILIPPINE PUBLIC SAFETY COLLEGE**  
505 Al-for Building, Barangay Bagong Lipunan, EDSA, Quezon City



## **BOARD OF TRUSTEES**

Resolution No. 02, S. 2016

### **A RESOLUTION APPROVING THE ADOPTION OF THE NEW MPSA CURRICULUM AND SELECTION AND ADMISSION CRITERIA AND PROCESSES**

**WHEREAS**, the Philippine Public Safety College (PPSC) is created pursuant to Section 66 of Republic Act No. 6975, otherwise known as the "Department of the Interior and Local Government Act of 1990", to serve as the premier educational institution for the training, human resource development and continuing education of all personnel of the Philippine National Police (PNP), the Bureau of Fire Protection (BFP), and the Bureau of Jail Management and Penology (BJMP);

**WHEREAS**, in conformity with its mandate, the PPSC, as authorized by the Board of Trustees and implemented in the DILG Training Directive No. 001, Series of 1994, has offered through its National Police College a one (1) year course leading to a Master's Degree in Public Safety Administration (MPSA);

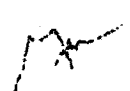
**WHEREAS**, by virtue of Executive Order No. 400, Series of 1997, the MPSA became the flagship graduate academic program of the Philippine Public Safety College;

**WHEREAS**, the MPSA program is with full cognizance and concurrence of the CHED as a highly specialized graduate curricular offering and likewise has been accredited by the CESB as equivalent to the CES written examination of the CES eligibility process pursuant to CESB Resolution 764 series of 2008;

**WHEREAS**, the conduct of the MPSA has benefitted five (5) regular classes with close to 120 scholars until the same ceased to continue since 2001;

**WHEREAS**, the PPSC, consistent with its *Vision 2020: ACCELERATE* has seen the necessity to mainstream public safety in national security, particularly its footing in the policy framework laid out in the *National Security Policy 2011-2016* and as further evidenced by the publication of the PPSC Review;

**WHEREAS**, the continuance of the MPSA is well-timed to sustain the momentum in building a critical mass of leaders, scholars and practitioners for the multi-sectoral and non-military component of national security;



**WHEREAS**, the MPSA curricular offering, envisioned to be a high level, policy, strategy and leadership program that specializes not just on law and order but also on internal peace and security as function of good governance and a component of national security, needs to be enhanced;

**WHEREAS**, given the 21st century security and governance challenges, the new MPSA curricular offering shall ensure that the next generation of public safety and security administrators and leaders deepen, expand, and adopt a comprehensive framework and strategic and global outlook for public safety administration and governance in this new century beyond the traditional public safety approaches;

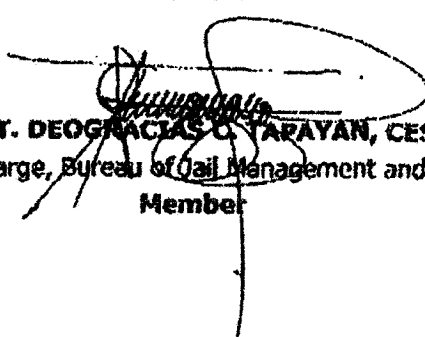
**WHEREAS**, the new MPSA curricular offering shall ensure the development and introduction of innovative and forward-thinking strategies, plans and programs built on the capacity of Institutions and international cooperation mechanisms aimed to address the long term improvements on domestic and regional public safety risks, vulnerabilities and hazards;

**WHEREAS**, consistent with PPSC's quality management systems, the curriculum, selection criteria and admission processes for the MPSA need to be revised and updated;

**WHEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED**, that the New Curriculum for the MPSA Program as well as the new selection and admission criteria and processes be adopted and implemented for the realization of the mandate of the Philippine Public Safety College consistent with the National Security Policy 2011-2016 and beyond. In pursuit of this, the PPSC is hereby directed to constitute the Admission and Selection Board for the New MPSA Curricular Offering.


Approved this 6<sup>th</sup> day of January 2016 at the Star Officers Lounge, Philippine National Police, National Headquarters Camp General Crame, Quezon City, Philippines.

  
**FDIR. ARIEL X. BARAYUGA, CEO VI**  
Chief, Bureau of Fire Protection  
Member

  
**JCSUPT. DEOGACIAS O. TAPAYAN, CES(E)**  
Officer-in-Charge, Bureau of Jail Management and Penology  
Member



**PDG RICARDO C. MARQUEZ**  
Chief, Philippine National Police  
**Member**



**PDDG RICARDO T. DE LEON (Ret), Ph.D.**  
President, Philippine Public Safety College  
**Ex-Officio Member**



**HON. MEL SENEN S. SARMIENTO**  
Secretary of the Interior and Local Government  
**Chairman**

ATTESTED:



**ATTY. JAYSON JAY P. ISON**  
Interim Board Secretary

**ESSAY QUESTIONS**  
(Use a separate sheet, if necessary)

Name of Applicant : \_\_\_\_\_

1. Briefly discuss your work functions.
2. Why do you want to be part of the program?
3. How can your school benefit from your attendance to the program?
4. What initiatives can you implement to promote awareness and/or appreciation of early childhood education?
5. Cite examples wherein you applied the lessons you gained from a training/conference/scholarship to your school.

**MEMORANDUM OF AGREEMENT  
(Scholarship Contract)**

I, \_\_\_\_\_ (NAME), Filipino, of legal age and with residence at \_\_\_\_\_ (HOME ADDRESS),  
\_\_\_\_\_ (POSITION) of \_\_\_\_\_ (SCHOOL /  
OFFICE /STATION) for and in consideration of the scholarship grant on  
\_\_\_\_\_ (PROGRAM CODE AND TITLE OF THE COURSE) at the  
\_\_\_\_\_ (VENUE OF THE COURSE) for the period  
\_\_\_\_\_ (INCLUSIVE DATES OF THE COURSE) do hereby agree to observe  
the following terms and conditions:

- a. shall maintain the academic standards and other course requirements set for by the program of the institution and Department of Education (DepEd) and that failure to do so would be sufficient grounds for disqualification and termination of the scholarship;
- b. shall conduct myself in such manner as not to bring disgrace or dishonor to myself, the institution and the DepEd;
- c. shall return to my official station and resume my functions immediately upon the completion or termination of my scholarship or training grant;
- d. shall, at the end of my scholarship or training grant, submit to the head of my office and the Department of Education (DepEd) through the National Educators Academy of the Philippines (NEAP) a copy of my scholarship reports containing lessons for the conduct of echo seminars to share new learnings, teaching innovations, and strategies to my co-teachers and administrators; various trainings, program highlights and general impressions constituting my (scholar's) evaluation of the program;
- e. shall, upon return to my station, implement the echo seminars and submit reports to the Professional Development Division, National Educators Academy of the Philippines at Second Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City;
- f. shall teach the subject / conduct echo seminars on the course in which I was granted the scholarship and continue to serve my school / division / region for at least three years which is the service obligation equivalent for a year of scholarship or a fraction thereof;
- g. shall refund in full to the Department of Education such sums of money as may have been defrayed by the Philippine government for expenses incidental to my scholarship, for failure to comply with any of the foregoing conditions

through my fault or willful neglect, resignation from the service, transfer to other agencies, voluntary retirement or other causes within my control.

IN WITNESS WHEREOF, I set my hand this \_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_

\_\_\_\_\_  
DepEd Scholar  
(signature over printed name)

\_\_\_\_\_  
Chairman, Scholarship Committee  
(signature over printed name)

Witness:

\_\_\_\_\_  
Regional Director\*  
(signature over printed name)

\_\_\_\_\_  
Head, Scholarship Secretariat\*\*  
(signature over printed name)

Notarized:

SUBSCRIBED AND SWORN TO before me this \_\_\_\_ day of \_\_\_\_\_.  
Affiant exhibiting his Community Tax Certificate No. \_\_\_\_\_ issued at  
\_\_\_\_\_ on \_\_\_\_\_.

\*initials of immediate supervisor under Director's signature

\*\*initials of other members of the Scholarship Secretariat