

Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

 www.depednegor.net  negros.oriental@deped.gov.ph  SGOD Office (035) 225 - 6180

March 9, 2017

DIVISION MEMORANDUM

No. 119 s. 2017

PRE RETIREMENT SEMINAR AND NEW EMPLOYEES ORIENTATION (NEO)
BY THE GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS)

TO: ASDS
Chiefs, CID & SGOD
DEPSs/SEPSs/EPSSs
District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is a **communication from GSIS** announcing the conduct of the **PRE RETIREMENT SEMINAR** for **government personnel who wish to retire from the service from April 1 to December 31, 2017 and first quarter of 2018 (January 1 to March 31, 2018)**. The said seminar is scheduled **every First Friday of the month at the 2nd floor, Training Room, GSIS Dumaguete City**, while the **New Employees Orientation (NEO)** is set **every 2nd Wednesday of the month**.
2. District Supervisors are encouraged to check and send qualified employees in their respective Districts to attend the above-mentioned seminars.
3. For details, see attached communication.
4. For the information and guidance of all concerned.

SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Assistant Regional Director
Concurrent Schools Division Superintendent

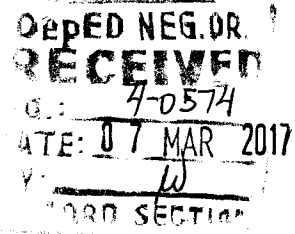
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MAR 9 2017



**Government Service Insurance System
Maaasahan ng Lingkod-Bayan**

DUMAGUETE BRANCH OFFICE
North Road, Daro, Dumaguete City
(035) 2250370



March 3, 2017

The Agency Head

Sir/Madam:

It is our great desire that all GSIS Active Members who wish to separate or retire from government service must attend or undergo PRE-RETIREMENT SEMINAR/COUNSELLING.

Thus, we are inviting your Agency personnel, who will be **SEPARATING or RETIRING**, effective **April 1 to December 31, 2017** and first quarter of 2018 (**January 1 to March 31, 2018**), to attend our **PRE RETIREMENT SEMINAR** to be held every **First Friday of the Month at the 2nd floor, Training Room, GSIS Dumaguete City.**

New Employees Orientation (NEO) is set every Second Wednesday of the Month.

For further details, your agency may coordinate with Ms. Cherrylen C. Silot at her email add ccsilot@gsis.gov.ph, or may keep in touch with our DUM CALL CENTER @ 0926-716 2839 & landline (035) 225-0370, for REGISTRATION.

Likewise, we are also **RELEASING UMID /E-CARD Plus**, during Saturdays from 9:00-3:00 o'clock in the afternoon.

Thank you for the usual cooperation.

Cordially yours,

A handwritten signature in black ink is located below the "Cordially yours," text. The signature appears to be "N" followed by a stylized flourish.

Atty. Mercedes VPE Enriquez
Branch Manager