



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

## **SCHOOLS DIVISION OF NEGROS ORIENTAL**

Capitol Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

(035) 225-2376 / 225-2838 / 422-5283

December 11, 2017

### **DIVISION MEMORANDUM**

No. 740 ; s. 2017

## **CONDUCT OF THE CY 2017 4<sup>TH</sup> QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

**TO :** Assistant Schools Division Superintendent  
SGOD and CID Chief, Education Program Supervisors/Division Coordinators  
Section Heads / Education Programs Specialist  
Public Schools District Supervisors/Districts-In-Charge  
Public Elementary and Secondary School Heads  
District DRRM Coordinators/Alternate/School DRRM Coordinators

1. In reference to **NDRRMC Memorandum No. 143 s. 2017** re “**CONDUCT OF THE CY 2017 4<sup>TH</sup> QUARTER NATIONWIDE SIMULATANEOS EARTHQUAKE DRILL (NSED)**”, the content of which is self-explanatory.
2. With this, all elementary and secondary schools, both public and private, are directed to conduct a **Nationwide Simultaneous Earthquake Drill (NSED) on December 15, 2017 at exactly 2:00 PM.**
3. Herewith is the list of things to do in preparation for the earthquake drill:
  - Connect with Local Disaster Risk Reduction and Management Council (LDRRMC) for an orientation on earthquake to understand intensity and possible impacts. Discuss preparedness measures.
  - Map out personnel/learners and contact numbers.
  - Determine communication flow among offices/schools and overall command system.
  - Determine personnel/learners with special needs in case of an earthquake; assign focal persons within the particular office/classroom to take charge of those personnel/learner with special needs.
  - Put up signages for evacuation routes and safe places to gather and/or evacuate to.
  - Ensure that everyone knows what to do during and after an earthquake.
  - Conduct post evaluation of the drill.
4. Evaluation forms will be submitted by respective schools to the District Office for consolidation, a day after the conduct of the NSED. District consolidated reports should be submitted to the Division Office on or before December 18, 2017 through the online form at <http://deped.in/NSEDnegor>
5. For immediate dissemination and compliance.

  
**SALUSTIANO T. JIMENEZ, CESO VI**

OIC – Assistant Regional Director  
Concurrent Schools Division Superintendent

12/11/17

2 DEC 2017

8



MEMORANDUM  
No. 143 s, 2017

NOV 20 2017

TO : All NDRRMC Member Agencies, RDRRMC III Member Agencies and OCD Regional Offices

SUBJECT : CONDUCT OF THE CY 2017 4<sup>th</sup> QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)

DATE :

Rule 6, Section 7 of the Implementing Rules and Regulations of the RA 10121 states that "Public awareness shall also be undertaken through the conduct of drills by the LDRRMO on a regular basis". Likewise, the National Disaster Risk Reduction and Management Plan (NDRRMP) states that one of the activities to achieve Outcome 10: "Developed and implemented comprehensive national and local preparedness and response policies, plans and systems" is to develop/ enhance and simulate scenario-based preparedness and response plans. Furthermore, one of the policy framework stated in the National Disaster Preparedness Plan as embedded in the fourth priority area of the Sendai Framework for Action 2015 – 2030 includes the target: "to promote regular disaster preparedness, response and recovery exercises."

In view hereof, the CY 2017 4<sup>th</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSED) is scheduled on **15 December 2017 and will commence at 2:00 PM**. The ceremonial venue will be in **San Jose del Monte City, Bulacan**.


The objectives are as follows:

1. To test the efficiency and usefulness of the preparedness, response and recovery plans, systems and policies developed in their respective localities/ offices/ schools;
2. To evaluate the effectiveness of contingency plan;
3. To test the coordination and communication mechanism during response operation; and
4. To understand the command and control mechanism in emergency and disaster operation at the DRRMCs.

All NDRRMC member agencies, RDRRMC III member agencies, and OCD Regional Offices are directed to spearhead the conduct of earthquake drill in their areas of jurisdiction.

Proper documentation and the conduct of the Post Activity Evaluation is encouraged. Result of the analysis and documentation should be submitted to the Capacity Building and Training Service through electronic mail at [cbts@ocd.gov.ph](mailto:cbts@ocd.gov.ph) not later than 05 January 2018 for consolidation and submission to the Chairperson, NDRRMC.

By Authority of the Chairperson:

  
**USEC RICARDO B JALAD**  
Executive Director, NDRRMC, and  
Administrator, OCD



**Download this form at:**  
<http://deped.in/drrm>

## Earthquake Drill Evaluation Form

Name of School : \_\_\_\_\_  
 Place of Drill : \_\_\_\_\_

Date : \_\_\_\_\_  
 Time : \_\_\_\_\_

1. Is the Siren loud enough to be heard by all drill participants?  Yes  No  
 If NO, please elaborate: \_\_\_\_\_

---

2. Did the drill participants practice the "DUCK, COVER and HOLD" technique during the Alarm Phase (while the Siren is being sounded)?  Yes  No  
 If NO, please elaborate: \_\_\_\_\_

---

3. Did the drill participants  A) evacuate during the Alarm Phase  
 B) Waited for the siren to stop before evacuating  
 C) others please elaborate \_\_\_\_\_

---

4. Did the drill participants follow the designated routes to evacuation area?  Yes  No  
 If NO, please elaborate \_\_\_\_\_

---

5. Did the drill participants  A) Run  B) Walk casually  
 C) walk faster than normal during the Evacuation Phase

---

6. Did the drill participants bring any First Aid Kit or any item noticeable during the Evacuation Phase?  Yes  No  
 If YES, please elaborate \_\_\_\_\_

---

7. Did the drill participants conduct the headcount during the Headcount Phase?  Yes  No  
 If NO, please elaborate \_\_\_\_\_

---

8. Is the evacuation area big enough to accommodate the evacuees?  Yes  No  
 If No, please elaborate \_\_\_\_\_

---

9. How long did it take for all the drill participants to vacate the building and time to reach the designated evacuation area? \_\_\_\_\_ Minutes

---

10. Did the participants A) stay in the evacuation area B) move to other place C) went back to the building without instruction? Please specify A,B, or C \_\_\_\_\_

**Additional Information:**

Questions	Answers
<b>Number of participants</b>	
Total Number of Students/Pupils Participated in the conduct of the NSED	
Total Number of Teaching and Non-teaching Participated in the conduct of the NSED	

<b>Additional Disaster scenario</b>	<b>Yes</b>	<b>No</b>
• Fire		
• Landslide		
• Tsunami		
• Others: _____		
<b>Other Information</b>	<b>Yes</b>	<b>No</b>
1. The school coordinated with their Local Disaster Risk Reduction and Management Council		
2. School Evacuation Plan		
3. The school conducted an orientation on earthquake and discussed preparedness measures prior to the actual of NSED.		
4. The school mapped-out personnel and/or learners' information and contact numbers.		
5. The school conducted post-evaluation of the drill.		
<b>Common issues and concerns encountered during the actual conduct of the drill:</b>		
<b>Was there any untoward incident that happened during the conduct of NSED?</b>		

Recommendations:

---



---



---



---

Evaluator: \_\_\_\_\_

Signature: \_\_\_\_\_

Conformed by:

\_\_\_\_\_  
School DRRM Coordinator

\_\_\_\_\_  
School Head

**Download this form at:**  
**<http://deped.in/drrm>**