



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the Schools Governance and Operations Division
Capitol Area, Dumaguete City

www.depednegor.net negros.oriental@deped.gov.ph (035) 225 6180

MEMORANDUM TO: Through the PSDS

JULIA MACAHIG- Sibulan District 2

SUBJECT: COMMITTEE MEMBER ON RFOT'S ESSAY WRITING CONTEST & PASKO SA KAPITOLYO 2017

DATE: December 12, 2017

1. In line with the **Regional Festival of Talents and Pasko sa Kapitolyo 2017**, you are hereby directed to assist and facilitate in the preparation for the conduct of the essay writing contest and **Pasko sa Kapitolyo Sayawit Competition on December 13- 17, 2017**.
2. You are entitled to a one-day service credit/ for teaching personnel and compensatory overtime credit for the non-teaching personnel on services rendered during Saturday or Sunday.
3. Moreover, please do coordinate with **Mrs. Jenith Corpis Cabajon**, *Division Coordinator in Culture and Arts*.
4. Travelling and other incidental expenses shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
5. For your guidance and compliance

SALUSTIANO T. JIMENEZ, CESO VI
Assistant Regional Director, Region VII
Concurrent OIC, Schools Division Superintendent

STJ/rbp/jcc



13 DEC 2017

8