



Division Memorandum to:

Ajong NHS

Amlan NHS- Jugno Campus

Jantianon NHS

Tubigon HS

Jose B. Cardenas- Uptown Extension

Amlan National High School

Masulog HS

Jose Marie Locsin HS

Balugo HS

Cawitan HS

Jose B. Cardenas MHS- main

Benjamin T. Locsin HS

Mabato Provincial CHS

Maningcao HS

Sibulan Science HS

Panciao HS- Manjuyod District

Masulog HS

Ayungon NHS- Carol-an Extension

Subject: **ENHANCED- SCHOOL IMPROVEMENT PLAN COMPLETION**

Date: August 1, 2017

1. This office hereby calls for the School Heads of the abovementioned Secondary Schools to retrieve their E-SIP submitted at the Division Office for completion. The portfolios are available at the SGOD Office.
2. Please see the checklist attached in each portfolio for the documents which are to be accomplished and immediately return it back to Regina Clarina E. Empeso, EPS II, M & E at the SGOD Office for re-checking of contents to be able to push through with the final appraisal.
3. For your information, guidance and widest dissemination.

**SALUSTIANO T. JIMENEZ, CESO VI**  
*OIC-Office of the Assistant Regional Director*  
*Concurrent Schools Division Superintendent*

8/1/17

STJ/rbp/dcfa/rcee

AUG 1 2017