



Memorandum:

To : All District Supervisors
District Statisticians (Elem, JHS, SHS)
District Registrars (Elem, JHS, SHS)
Private Schools Administrators

From : Schools Division Superintendent

Subject : Seminar-Workshop on Updating The Basic Education Statistics For the Beginning of SY 2017-2018 In The LIS and EBEIS

Date : August 18, 2017

1. There will be a Seminar-Workshop on Updating The Basic Education Statistics For the Beginning of SY 2017-2018 In The LIS and EBEIS at the Girl Scout Building, Dumaguete City with the following schedule:

First Cong. District	August 30, 2017
Second Cong. District	August 31, 2017
Third Cong. District	September 5, 2017
Private Schools & SUC	September 6, 2017

2. This seminar-workshop intends to provide guidance in the conduct of updating the basic education statistics for the Beginning of SY 2017-2018 In The LIS and EBEIS .
3. This workshop will be attended by District Supervisors, District Statisticians from the elementary , Junior High School , Senior High School levels and Private School Administrators with their LIS and EBEIS in-Charge. There will be 7 participants from every district of the public schools and 2 from private institutions.
4. Participants are requested to download and print out the GESP, GJHSP, GSHSP, PSP and other important documents relative to 2017-2018 updating of LIS & EBEIS to serve as references during the workshop. Furthermore, participants are reminded to come on time. This activity will start at 8:00 a.m.
5. Meals and snacks shall be served during the activities.
6. Expenses relative to this activity shall be charged against EBEIS funds subject to the usual accounting and auditing rules and regulations.
7. For your information and guidance.

LELANIE T. CABRERA
ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

SALUSTIANO T. JIMENEZ, CESO VI

OIC, Office of the Asst. Regional Director, NIR
Concurrent OIC Office of the Schools Division Superintendent

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