



Republic of the Philippines
Region XVIII, Negros Island Region
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

NO. **017-0623**
DATE: **12-2 MAR 2017**
REGOR'S SECTION

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1623 (Asst. Sch's Div. Supt's Office);
(035) 225-1622 (Promotional Section/EPSS); (035) 422-7643 (Cashier's Section); (035) 422-8511 (Planning Section);
(035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

March 21, 2017

MEMORANDUM TO :

Dr. Juliet J. Tuala
PSDS, Division Coordinator

Ms. Iryll Mae S. Macahig
SEPS, SGOD

Mr. Melchor Dueñas
PDO, CID

Ms. Noreen Tapis
Teacher, Sta. Catalina
Thru the District Supervisor

Attached is an Unnumbered Memorandum entitled "REVIEW OF PRESENTATIONS AND LAYOUTING OF SOUVENIR PROGRAM FOR THE 1ST NIR K TO 12 CONFERENCE, which is self explanatory, for your information, guidance and compliance.

SALUSTIANO T. JIMENEZ, LIB., CESO VI
OIC-Office of the Asst. Regional Director
Concurrent Schools Division Superintendent
3/21/17

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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION



MEMORANDUM

TO : Schools Division Superintendents of
Dumaguete City
Negros Oriental

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| CONTROL NO. | SDU |
| BASED BY: | eh |
| RELEASED: | 3/21/17 |

ATTENTION:

Dr. Juditha Mapue
Dr. Juliet J. Tuala
Miss Iryll Mae S. Macahig
Mr. Melchor Dueñas
Ms. Noreen Tapis

R: 3/21/17

FROM : SALUSTIANO T. JIMENEZ, L.I.B, CESO VI
Schools Division Superintendent
OIC-Assistant Regional Director

SUBJECT : REVIEW OF PRESENTATIONS AND LAYOUTING OF SOUVENIR PROGRAM FOR THE 1ST NIR K TO 12 CONFERENCE

1. In preparation for the K to 12 Conference you are hereby requested to report at the Regional Office on March 23 – 25, 2017 (Thursday – Saturday) to work on the review of presentations and completion of the souvenir program.
2. In this connection, you are requested to bring your own laptop.
3. Travelling and other expenses relative to the activity shall be charged against MOOE/local funds subject to the usual accounting and auditing rules and regulations.
4. For information and compliance.

PAU/kcp

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