



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
 Capital Area, Dumaguete City

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027-06-1-2
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March 20, 2017

TRAVEL ORDER
 No. 216, s. 2017

To : **JOSEPH R. GEMINA**
 Project Development Officer II - DRRM

Office : SGOD – Division of Negros Oriental

Purpose : To attend the Coordination Meeting for the Clean and Green Committee

Date of Travel : March 20, 2017

Venue/Place : Negros Island Region Conference Room, Dumaguete City

ALLOWED/CHARGED TO: (Division MOOE, Subject to the usual accounting and auditing rules and regulations)

- _____ : Registration
- X : Transportation
- _____ : Board and Lodging
- _____ : Meals
- _____ : Changed to local funds
- _____ : Transportation & other incidental expenses

SALUSTIANO T. JIMENEZ, CESO VI
 OIC – Asst. Regional Director
 Concurrent, OIC Schools Division Superintendent
 3/20/17





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION



MEMORANDUM

12: 3/20/17

TO: Schools Division Superintendents of:
*Dumaguete City, Bayawan City, Negros Occidental,
Tanjay City, Negros Oriental, Bais City, Guihulngan City*

FROM: 
GILBERT F. SADSAD
OIC-Regional Director

SUBJECT: Coordination Meeting for the Clean and Green committee

DATE: March 20, 2017

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1. In order to finalize our preparation for Team NIR's billeting quarters for the Palarong Pambansa 2017, a coordination meeting of the SDOs involved in the Clean and Green Committee shall be held on March 20, 2017, 1:30 PM at the Negros Island Region-conference Room, Dumaguete City.
 2. Participants to this meeting are the Core Group Representatives from the SDO of Dumaguete City, Bayawan City, Tanjay City and Negros Occidental and the SGOD Chiefs of Guihulngan City, Bais City and Negros Oriental.
 3. Travelling expenses shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
 4. For your information and guidance.