



Republic of the Philippines
 Region XVIII, Negros Island Region
SCHOOLS DIVISION OF NEGROS ORIENTAL
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20 MAR 2017
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Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1623 (Asst. Sch's Div. Supt's Office);
 (035) 225-1622 (Promotional Section/EPs); (035) 422-7643 (Cashier's Section); (035) 422-8511 (Planning Section);
 (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
 (035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

March 17, 2017

MEMORANDUM TO :

MS. LIDA P. SARMIENTO
 Administrative Officer V

MS. LANI B. YURONG
 Administrative Officer IV

Please be informed of your attendance to the Conference Workshop on Administrative Concerns on March 21, 2017 at the Conference Room of DepED Region VII, Sudlon, Lahug, Cebu City.

Registration Fee of Two Hundred Pesos (Php 200.00), traveling/transportation and other incidental expenses incurred shall be charged against local/division funds, subject to the usual accounting and auditing rules and regulations.

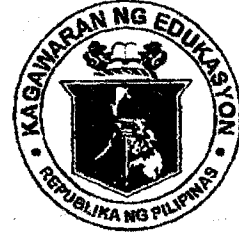
For your information, guidance and compliance.

SALUSTIANO T. JIMENEZ, LIB., CESO VI
 OIC-Office of the Asst. Regional Director
 Concurrent Schools Division Superintendent
 3/20/17

STJ/bing



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM


No. 0177, s. 2017

MAR 16 2017

CONFERENCE WORKSHOP ON ADMINISTRATIVE CONCERNS

To: Schools Division/City Superintendents
in Region VII and NIR

1. With the purpose of coming up with unified strategies in handling various administrative issues and concerns, the Regional Office through the Personnel Section of Administrative Division will conduct a Conference Workshop on March 21, 2017 at the Conference Room of DepEd Region VII, Sudlon, Lahug, Cebu City.
2. Specific concerns to be collaboratively addressed are those pertaining to promotion, benefits, awards and recognition, and succession and exit.
3. The participants to the said workshops are the Administrative Officers V and the Heads or In-Charge of Personnel Units/Sections of the different Schools Divisions in the Region, including those in the Negros Island Region (NIR).
4. Expenses relative to the conduct of this activity such food, supplies and materials for regional participants shall be charged against Regional Funds. A registration fee of Php700.00 shall be collected from each division participant to cover one meal and two (2) snacks. Registration fee, travel expenses and other incidental expenses of the division participants shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.


JULIET A. JERUTA, Ph.D., CESO V
Director III
OIC- Regional Director

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

“ ESD 2015: Kamapatan ng Lahat, Pananagutan ng Lahat ”

JAJ/FYA/VVY/ASD/drbraz