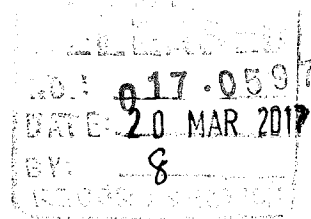




**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

March 17, 2017



**TRAVEL ORDER**  
NO. 211, s. 2017

**TO : MS. DAF HABALO**  
**SEPS, PLANNING & RESEARCH**

**OFFICE : SGOD, Division of Negros Oriental**

**PURPOSE : To attend the CAPACITY BUILDING FOR ALL MEMBERS OF THE**  
**REGIONAL RESEARCH COMMITTEE AND REGIONAL SUB-RESEARCH**  
**COMMITTEE**

**DATE OF TRAVEL : March 30 to April 1, 2017**

**VENUE/PLACE : (To be announced later)**

**ALLOWED/CHARGED TO: (Division MOOE funds subject to the usual accounting and auditing rules and regulations)**

- Registration
- Meals and accommodation
- Transportation/per diem & other incidental expenses

**LEIANIE T. CABRERA**

ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

**SALUSTIANO T. JIMENEZ, CESO VI**

OIC-Office of the Assistant Regional Director  
Concurrent Schools Division Superintendent



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**NEGROS ISLAND REGION**



*2:21/5/17*

10 March 2017

**REGIONAL MEMORANDUM**  
No. 75, s. 2017

<b>RELEASED</b>	
CONTROL NO.	<i>680</i>
RELEASED BY:	<i>[Signature]</i>
DATE RELEASED:	<i>03-13-17</i>

**CAPACITY BUILDING FOR ALL MEMBERS OF THE REGIONAL RESEARCH COMMITTEE AND REGIONAL SUB-RESEARCH COMMITTEE**

TO : All Schools Division Superintendents  
All Regional Research Committee Members  
All Regional Sub-Research Committee Members  
All Division Research Committee Members  
All Others Concerned

1. Pursuant to DepEd Memorandum No. 175, s. 2016, dated 21 October 2016, RE: *Allocation of Fiscal Year 2016 Basic Education Research Fund(BERF) and its relative provisions in DepEd Order No. 43, s. 2015 dated 16 September 2015 and DepEd Order No. 4, s. 2016 dated 25 January 2016*, the Policy, Planning and Research Division (PPRD) would like to conduct a capacity building for all members the and Regional Research Committee and Regional Sub-Research Committee on **March 30 to April 1, 2017**. The venue for this activity will be announced later.

2. The objectives of the activity are the following, to wit:

- a.) To provide and capacitate the participants with the very relevant, timely and significant criteria, updates and current guidelines in DepEd research as well as rudiments in the procedures and processes on the application, release, utilization, liquidation, monitoring, and reporting of the Basic Education Research Fund;
- b.) To sustain the planning process of research program implementation in the region, schools division offices and schools (public elementary and secondary); and
- c.) To facilitate the provision of funding support to eligible research proponents from the regions, schools division offices and schools (public elementary and secondary).

3. The following participants to this activity are as follows:

a.) *For Schools Division Offices: One (1) member of the Regional Sub-Research Committee and the other attendees during the coordination meeting of all members of the Regional Research Committee and Regional Sub-Research Committee on February 23, 2017 at Royal Suite Inn & Restaurant, Dumaguete City, Negros Oriental, (refer Enclosure No. 1 for the List of SDO Participants);*

b.) *For the Regional Office: All members of the Regional Research Committee and Technical Working Committee*

3. Each division shall bring hardcopy and softcopy of all their conducted and submitted research/action research proposals, copies of DepEd Order No. 43, s. 2015 dated 16 September 2015 and DepEd Order No. 4, s. 2016 dated 25 January 2016, laptop, extension cord and pocket wifi.

4. Board and lodging of the invited DepEd-Central Office resource persons, participants of the regional and schools division offices, training supplies and materials and other incidental expenses for the training shall be charged against NIR Basic Education Research Fund (BERF). However, the traveling expenses of the participants of the schools division office shall be charged to their respective Local/MOOE funds subject to the usual accounting and auditing rules and regulations.

5. Accommodation of invited DepEd-Central Office resource persons, regional and schools division offices' participants shall start at 2:00PM of March 29, 2017 and dinner shall be the first meal while the last meal will be lunch of April 1, 2017.

7. For confirmation of attendance, please contact Mr. Agustin L. Lood, Jr., at 0917-718-2845 or email at [agustin.lood@deped.gov.ph](mailto:agustin.lood@deped.gov.ph). No participant/s will be admitted to attend the aforementioned activity without confirmation of attendance on the herein-specified deadline. We will appreciate receiving your confirmation on or before March 24, 2017.

8. For immediate dissemination, guidance and compliance of all concerned.

  
GILBERT SADSAD, CESO V  
Director III  
OIC – Regional Director 

PPRD/jel/all

Enclosure No. 1 to Regional Memorandum No. \_\_\_\_\_, s. 2017:

Participants of the Schools Division Offices (SDO), RE: Capacity Building for All Members of the Regional Research Committee and Regional Sub-Research Committee on March 30 to April 1, 2017:

A. Regional Sub-Research Committee Members:

- |                                    |                                 |
|------------------------------------|---------------------------------|
| 1. Dionision B. Chavez             | - Division of San Carlos City   |
| 2. Pinky Pamela Guanzon            | - Division of Bacolod City      |
| 3. Elisa C. Sevilla                | - Division of Bais City         |
| 4. Emma R. Artes                   | - Division of Bayawan City      |
| 5. Jaymar T. Umbac                 | - Division of Dumaguete City    |
| 6. Jewel T. Oliveros               | - Division of Escalante City    |
| 7. Christian Edu B. Villegas       | - Division of Guihulngan City   |
| 8. Saturnino T. Pabalinas, Jr.     | - Division of Kabankalan City   |
| 9. Ruth P. Convite                 | - Division of La Carlota City   |
| 11. Araceli A. Craus               | - Division of Sagay City        |
| 12. Jen-Ann Y. Villa               | - Division of Silay City        |
| 13. Grace P. Catacutan             | - Division of Tanjay City       |
| 14. Leah P. Rosal                  | - Division of Negros Occidental |
| 15. Hope Totica                    | - Division of Cadiz City        |
| 16. No Designated Person submitted | - Division of Negros Oriental   |

B. Attendees during the coordination meeting of all members of the Regional Research Committee and Regional Sub-Research Committee on February 23, 2017 at Royal Suite Inn & Restaurant, Dumaguete City, Negros Oriental:

1. Ruby T. Yparosa
2. Zenaida V. Gahaton
3. Gemma P. Guanzon
4. Helen S. Caseres
5. Rafoley M. Napoles
6. Ma. Melanie P. Romero

  
GILBERT SADSAD, CESO V  
Director III  
OIC – Regional Director

PPRD/jel/all