

Republic of the Philippines Department of Education Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City









July 14, 2017

MEMORANDUM TO:

RUBY JEAN E. M. BIDAURE Bookkeeper (Casiano Napigkit MHNS) PACITA TILOS Bookkeeper (Valencia HS) GRACE BOLONGAITA Bookkeeper (Ayungon HS) THERESE CLAIRE PESALBON -Bookkeeper (La Libertad TVS)

DIONESIA CARTAGENA Bookkeeper (Canlaon HS)

You are hereby directed to report to Division Offfice on Monday, July 17, 2017 for the revision of CY 2017 Mid Year Financial and Budgetary Reports.

Travel and other allowable expenses shall be charged against School MOOE funds subject to the usual accounting and auditing rules and regulations.

> LELANIE T. CABRERA, CESE Assistant Schools Division Superintendent

"Traversing the Paths to Educational Excellence"