



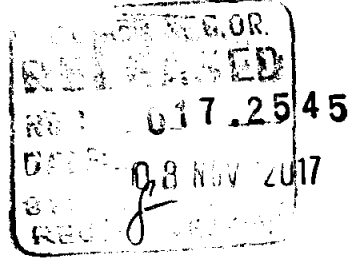
SCHOOLS DIVISION OF NEGROS ORIENTAL

November 7, 2017

TRAVEL ORDER
NO. 969, s. 2017

TO : **MRS. DAE HABALO**
SEPS, PLANNING AND RESEARCH

MRS. MIRIAM LOU BATIANCILA
PLANNING OFFICER III



OFFICE : SGOD - Division of Negros Oriental

PURPOSE : To attend the 2017 Regional Planning Summit

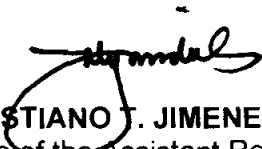
DATE OF TRAVEL : November 15-17, 2017

VENUE/PLACE : TBA (Cebu City)

ALLOWED/CHARGED TO: (Regional/Division MOOE funds subject to the usual accounting and auditing rules and regulations)

- : Transportation/per diem & other incidental expenses
- : Board and Lodging

Note: For details and things to be brought during the training, see attached Regional Memorandum No. 838, s. 2017.


SALUSTIANO T. JIMENEZ, CESO VI
 OIC-Office of the Assistant Regional Director
 Concurrent Schools Division Superintendent

MAM'AM RACHEL



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



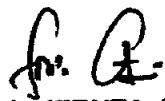
REGIONAL MEMORANDUM
No. **0838** s. 2017

NOV 07 2017

2017 REGIONAL PLANNING SUMMIT

TO: Schools Division/City Superintendents

1. In the goal of making members of the Planning Group abreast their fields of expertise this Office will be conducting the 2017 Regional Planning Summit which aims to inform the participants trends and new techniques in the planning, research and data management. The activity will be on November 15-17, 2017 at Metro Cebu (venue will be announced in a separate advisory).
2. Participants to this activity are as follows:
 - a. Regional Office: PPRD Chief and 7 PPRD Personnel
 - b. Division Office: SEPS Planning and Research and Planning Officer
3. Participants are requested to bring their laptops, extension wires and portable Wi-Fi devices. Check-in shall be on November 14, 2017 and first meal to be served shall be dinner while check-out shall be on November 17, 2017 and last meal to be served shall be PM Snacks. Participants are required to register on or before 10 November 2017 via this link <http://www.deped.in/planningsummit>
4. Regional Memorandum No. 0778, s. 2017 and all other issuances not consistent with this Memorandum is hereby repealed. Annex A and B shall be an integral part of this Memorandum.
5. Immediate dissemination and compliance is desired.


JULIET A. JERUTA, Ph.D, CESO V
Director III *plang*
Officer-in-Charge

JAJ/MCD
PPRD

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; 255-4542 Field Technical Assistance Division (FTAD),
Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"

ANNEX A

I. Objectives

The activity aims to keep members of the Planning Group abreast of the new trends and updates in planning, research and data management. Specifically, it aims to:

1. Inform them regarding the strategic directions of PPRD – Region VII
2. Enhance knowledge and skills regarding Research Management
3. Assess their Research Management performance for FY 2017
4. Update them regarding EBEIS, LIS and PMIS performance and status
5. Train them on the new modules of EBEIS, LIS and PMIS

II. Legal Basis

This shall be in substantial compliance to DepEd Order No. 16, s. 2017 and DepEd Order 45 s. 2017 while the computation of the budget for the said activity is in compliance with DepEd Order No. 15, s. 2017.

III. Participants

Regional Office	Division Office
<ol style="list-style-type: none"> 1. Dr. María Jesusa Despojo 2. Mr. Rey Tan 3. Mr. Jess Marlowe Libre 4. Mr. Edmund Ocado Jr 5. Dr. Leo Acibar 6. Ms. Jasmine Sarsaba 7. Ms. Riza Guangco 8. Mr. Christopher Villanueva, Jr 	SEPs for Planning and Research Planning Officer
TOTAL PARTICIPANTS – 40 PAX	

IV. Food, Venue and Accommodation Requirements

	Day 0 - 11/14	Day 1 – 11/15	Day 2 – 11/16	Day 3 – 11/17
Food	Dinner – 25 pax	Breakfast, AM Snacks, Lunch, PM Snacks and Dinner – 40 pax	Breakfast, AM Snacks, Lunch, PM Snacks and Dinner – 40 pax	Breakfast, AM Snacks, Lunch, and PM Snacks– 40 pax
Venue	N/A	1 Venue for Plenary	1 Venue for Plenary	1 Venue for Plenary
Accommodation	40 pax	40 pax	40 pax	40 pax

V. Activity Matrix

Day 0 – 11/14/2017	Time	Activity	Locus of Control
	2:00 PM onwards	Check-in and registration	PPRD Secretariat and Hotel Staff
	6:00 PM onwards	Dinner	PPRD Secretariat and Hotel Staff
Day 1 – 11/15/2017	6:00 AM to 8:00 AM	Registration and Breakfast	PPRD Secretariat and Hotel Staff
	8:01 AM to 8:15 AM	Preliminaries	PPRD Staff
	8:16 AM to 8:25 AM	Acknowledgement of Participants	Dr. Acibar
	8:26 AM to 8:35 AM	Statement of Objectives	Dr. Despojo
	8:36 AM to 8:45 AM	ARD's Messages	ARD Jimenez
	8:45 AM to 9:00 AM	Overview and Mechanics of the Workshop	Mr. Tan
	9:00 AM to 10:30 AM	Discussion 1 : Regional Performance on Research	Dr. Acibar
	10:30 AM to 11: 50 AM	Workshop 1: CIGPs and Resolution	Dr. Acibar
	11:50 AM to 1:00 PM	LUNCH	PPRD Staff
	1:00 PM to 3:00 PM	Discussion 2: Research Management	Dr. Acibar
	3:00 PM to 5:00 PM	Workshop 2: Planning for Research Management	Dr. Acibar
	6:00 PM onwards	Dinner	PPRD Staff
Day 2 – 11/16/2017	6:00 AM to 8:00 AM	Registration and Breakfast	PPRD Secretariat and Hotel Staff
	8:01 AM to 8:15 AM	Preliminaries	PPRD Staff
	8:16 AM to 10:30 AM	Discussion 3: Contextualization of Policy	Mr. Tan
	10:30 AM to 11: 50 AM	Workshop 3: Workshop on Policy Contextualization	Mr. Tan
	11:50 AM to 1:00 PM	LUNCH	
	1:00 PM to 2:00 PM	Discussion 4: PMIS Status and Ways Forward	Mr. Libre
	2:00 PM to 3:00 PM	Workshop 4: PMIS Visioning	Mr. Libre
	3:00 PM to 4:00 PM	Discussion 5:	Mr. Ocado

		Data Managements and Systems	
	4:00 PM to 5:00 PM	Workshop 5: CIPGs on Data Systems	Mr. Ocado
	6:00 PM onwards	Dinner	PPRD Staff
Day 3 – 11/17/2017	6:00 AM to 8:00 AM	Registration and Breakfast	PPRD Secretariat and Hotel Staff
	8:01 AM to 8:15 AM	Preliminaries	PPRD Staff
	8:16 AM to 11:30 AM	Discussion 6: PPRD Strategic Directions	Dr. Despojo and Mr. Ocado
	11:31 AM to 11: 50 AM	Ways Forward and Awarding of Certificates	Dr. Despojo and Mr. Tan
	11:50 AM to 1:00 PM	LUNCH and Home Sweet Home	

ANNEX B

I. Budgetary Requirements

$40 \text{ pax} \times 3 \text{ days} \times \text{Php } 1200 = \text{Php } 144,000.00$
 $\text{Php } 144,000.00 \times \text{Service Charge (5\%)} = \text{Php } 151,200.00$

TOTAL BUDGET REQUIRED:

PHP 151,200.00