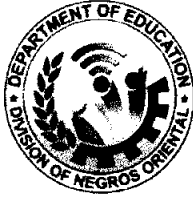
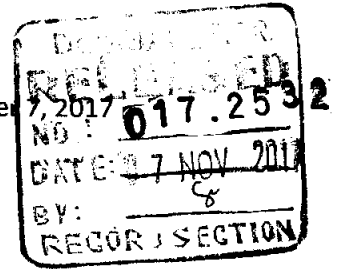


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Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
SCHOOLS DIVISION OF NEGROS ORIENTAL  
www.depednegor.net

November 7, 2017



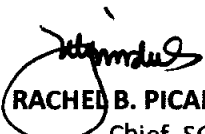
**TRAVEL ORDER**

**TO :** MS. KATHERINE Y. SEDILLO  
Division Office

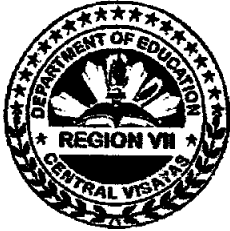
**SUBJECT :** PLANNING CONFERENCE FOR THE CONDUCT OF REGIONAL KINDERGARTEN  
DAY 2017

- 
1. You are hereby directed to attend the Planning Conference for the Conduct of Regional Kindergarten Day 2017 on November 13, 2017 at Bogo Central School, Bogo City Division, Bogo City.
  2. Transportation and travelling expenses relative to this matter shall be charged to Division MOOE subject to the usual accounting and auditing rules and regulations.
  3. For your information, guidance and compliance.

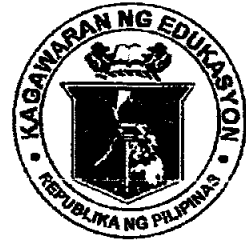
For the Schools Division Superintendent:

  
**RACHEL B. PICARDAL, Ed.D.**  
Chief, SGOD  
Office-in-charge

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REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

NO. \_\_\_\_ S. 2017


0834

NOV 07 2017

PLANNING CONFERENCE FOR THE CONDUCT OF REGIONAL KINDERGARTEN DAY 2017

To: ALL SCHOOLS DIVISION SUPERINTENDENTS

1. In preparation for the conduct of Regional Kindergarten Day 2017, a planning conference shall be conducted on November 13, 2017 at Bogo Central School I, Bogo City Division, Bogo City.
2. The conference aims to:
  - a. prepare budget of work to finalize the registration fee to be collected;
  - b. discuss the roles and responsibilities of the members of the different working committees;
  - c. identify the materials needed in the different contest categories;
  - d. finalize the date, time, venue and list of adjudicators;
  - e. benchmark and share Kindergarten best practices of Bogo City Division.
3. Participants to this conference are the Kindergarten Supervisors of the 19 divisions and selected CLMD and LRMSD Personnel.
4. All Division Kindergarten Supervisors are required to bring with them the list of participants/contestants of their divisions for the Regional Kindergarten Day 2017. Meantime, those who have not submitted the hardcopy of quarter 3 required reports including the contextualized Pupils Progress Report, are also directed to submit those during the conference.
5. A registration fee of eight hundred fifty pesos (P850.00) shall be collected from each participant to cover meals ( 3 meals & 2 snacks). Registration fee, transportation, and other incidental expenses incurred by the division supervisors' attendance to the conference are chargeable against Division MOOE/focal funds while that of the Regional participants shall be charged to Regional funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum is directed.

  
JULIET A. JERUTA, Ph. D., CESO V  
Director III  
Officer-in-Charge

EBE/ggb  
CLMD-17

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

" ESD 2015: Karapatan ng Lahat, Pananagutan ng Lahat "