

Republic of the Philippines

DEPARTMENT OF EDUCATION

Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City



www.depednegor.net



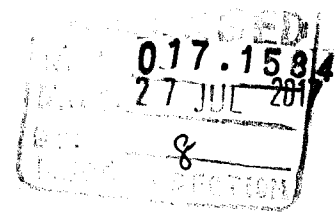
negros.oriental@deped.gov.ph



(035) 225 2376 / 225 2838 / 422 5283

TRAVEL ORDER

No. 543 s, 2017



TO:

ANTONIO B. BAGUIO,
EPS-TLE, Division Office

REMYLIN V. GAO-GAO
ITO-I, Division Office

MARY JANE A. SAMSON
ICT Coordinator, Negros Oriental HS

PURPOSE:

To attend the CONDUCT OF ICT LITERACY CAPACITY
BUILDING PROGRAM 2017 NATIONAL ROLLOUT WORKSHOP
(Cluster 5-Region VI and NIR) at Region VI on August 10-11, 2017

DATE OF TRAVEL: August 9-12, 2017

ALLOWED/ CHARGED TO: (DepEd ICTS funds subject to the usual accounting and
auditing rules and regulations)

_____/_____: Registration/ Transportation and other incidental expenses
_____: Transportation
_____: Per Diems
_____: Transportation & other incidental expenses

SALUSTIANO T. JIMENEZ, CESO VI

OIC- Office of the Assistant Regional Director
Concurrent Schools Division Superintendent

fb

7/27/17



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION

(035) 420 9702
www.depednir.com
depednir@gmail.com

RELEASED	
CONTROL NO.	2219
RELEASED BY:	W0
DATE RELEASED:	7/24/17

MEMORANDUM

To : **ALL SCHOOLS DIVISION SUPERINTENDENTS**

Attention: Division Information Technology Officers I
Division Education Program Supervisor from CID
School ICT Coordinator

From : **GILBERT F. SADSAD, CESO VI**
OIC-Regional Director

Subject : **CONDUCT OF ICT LITERACY CAPACITY BUILDING PROGRAM 2017
NATIONAL ROLLOUT WORKSHOP (Cluster 5-Regions VI and NIR)**

Date : **August 10-11, 2017**

The Department of Education thru the Information and Communications Technology Service (ICTS), will be conducting **ICT Literacy Capacity Building Program 2017 – Cluster 5 (Regions VI and Negros Island Region (NIR))**.

1. The **objectives** of the said workshop are the following:
 - a. Compile DepEd ICT LAC best practices from the different divisions
 - b. Equip ITOs, Education Supervisors, and School ICT Coordinators on the proper delivery of ICT LAC;
 - c. Update participants on the education technology tools to use in the classroom;
 - d. Educate teachers and technology leaders in understanding what students/children should know about the norms of appropriate and responsible technology use through the launch of Digital Citizenship advocacy;
 - e. Reorient ITOs on their roles and responsibilities; and
 - f. Update ITOs on the DepEd Computerization Program procurements and DCP Ticketing System
2. Target **participants** are (per division):
 - a. 1 Division ITO
 - b. 1 Division Education Program Supervisor from CID
 - c. 1 School ICT Coordinator
 - In identifying School ICT Coordinator, Division ITOs must choose one (1) who has already conducted ICT LAC sessions in school and has ICT LAC best practices to share:
 - d. Visit the link below if you have not yet registered participants:

<http://bit.ly/ICTLiteracy2017ConfirmedParticipants>



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION

(035) 420 9702
www.depednir.com
depednir@gmail.com

3. *Date and venue*

Activity (National Rollout-Training)	Dates	Venue	Participants
Cluster 5 (VI, NIR)	Aug. 10-11, 2017	Region VI	Per Division a. 1 Division ITO b. 1 Division Education Program Supervisor from CID c. 1 School ICT Coordinator

- Exact address of the venue shall be announced thru a separate *advisory*.
- Workshop venues are expected to have a reliable internet connection considering the number of participants

4. Board and lodging and travel *expenses*

- Board and lodging (*to be downloaded to host region*), travel expenses of all participants shall be shouldered by the DepEd ICTS funds downloaded also to the respective regions.
- Participants are expected to secure bus tickets and travel authority for the reimbursement of travel expenses.

5. Participants are requested to bring the following:

- Laptop
- Extension Cords
- Pocket wifis/broadband (optional)

6. Program of Activities

- See attached Program of Activities

For inquiries, email Melchor A. Dueñas at melchor.duenas@deped.gov.ph

For your information and guidance.

ICT LITERACY CAPACITY BUILDING PROGRAM 2017**Cluster Trainings (Cluster 5-Regions VI and NIR)**

Date: August 10-11, 2017

Venue: Iloilo City, Iloilo

PROGRAM OF ACTIVITIES**DAY 1:**

Day 1 08:00 AM-05:00 PM	Agenda	
08:00-09:00 AM	Registration of Participants	
09:00-10:00 AM	National Anthem Prayer Opening Remarks Overview of the Activity Schedule Presentation Event Online Registration ICT Literacy Survey	
10:00-10:15 AM	Break	
Breakout Sessions	Education Supervisors and School ICT Coordinators	Division ITOs
10:15-12:00 NN	Breakout Session 1: Showcase of ICT LAC Best Practices	Breakout Session 1: ITO Roles and Responsibilities
12:00-01:00 PM	Lunch	
01:00-02:00 PM	Continuation: Showcase of the ICT LAC Best Practices	Continuation: ITO Roles and Responsibilities
02:00-03:00 PM	Breakout Session 2: Explore the ICT LAC Tool Kit <ul style="list-style-type: none">• ICT LAC Template• ICT LAC video manuals• LAC Kwentuhan Cards	Breakout Session 2: DCP Procurements
03:00-03:15 PM	Break	Break
03:15-03:30	Energizer	Energizer
03:30-05:00 PM	Breakout Session 3: Deep Dive on the ICT LAC Activity Card template	Breakout Session 3: DCP Ticketing System
END OF DAY 1		
TARGET OUTPUT		
1. Compilation of DepEd ICT LAC Best Practices		
2. Clarified guidelines on the ITO Roles and Responsibilities		
3. ICT LAC activity cards created per group		
4. Updated and deepened knowledge on DCP Procurements and DCP Ticketing System		

DAY 2:

Day 2 08:00 AM-04:00 PM	Agenda
08:00-09:00 AM	Registration of Participants
09:00-09:30 AM	Prayer Recap of Day 1 Event Online Registration ICT Survey
09:30-12:00 NN	<i>Plenary 1</i> Launching of the Digital Citizenship Advocacy
12:00-01:00 PM	Lunch
01:00-03:00 PM	<i>Plenary 2</i> EdTech Tools Connecting to Classroom Practice & Subject Areas
03:00-03:15 PM	Break
03:15-04:00 PM	Training Evaluation Announcements: DepEd ICT Summit Closing Remarks Giving of Certificates Photo Ops
END OF DAY 2	
TARGET OUTPUT	
1. Updated knowledge on Digital Citizenship and EdTech Tools	

National Rollout-Training (NIR Participants)					
Participants: 1 Division ITO, 1 Division ES, 1 School ICT Coordinator per Division					
#	Region	Office/Division	Last Name	First Name	Middle Name
1	NIR	Bacolod City	Dayot V	Jose	Villanueva
2	NIR	Bacolod City	Jalwin	Susan	Akol
3	NIR	Bacolod City	Salido	Julius	Toledo
4	NIR	Bago City	Giliang	Ronle	Cordero
5	NIR	Bago City	Del Castillo	Roxan	
6	NIR	Bago City	Pagapang	Gilbert Paulo	Castro
7	NIR	Bais City	Ong Chiu	Fran Harry	dela Peña
8	NIR	Bais City	Líteral	Jeffrey	Serañas
9	NIR	Bais City	Golez	Eric	Encierto
10	NIR	Bayawan City	Calijan	Kurt	Defiesta
11	NIR	Bayawan City			
12	NIR	Bayawan City	Buquiran	Joseph	Isidro
13	NIR	Cadiz City	Descalsota	Enric Van	Templado
14	NIR	Cadiz City	Pastera	Susan	Bais
15	NIR	Cadiz City	Gersabalino	Joomar	Ledesma
16	NIR	Dumaguete City	Faburada	Kim	Li
17	NIR	Dumaguete City	Mirafior	Jose	Castil
18	NIR	Dumaguete City	Cheple	Villalon	Patinga
19	NIR	Escalante City	Rabago	Anastacio Jr.	Jaranilla
20	NIR	Escalante City	Romero	Marivic	Salundaguit
21	NIR	Escalante City	Chien	Jern Raymon	Sobradel
22	NIR	Guihulngan City	Gacho	Mel	Estorco
23	NIR	Guihulngan City	Villegas	Christian Edu	Boisser
24	NIR	Guihulngan City	Gacho	Charlotte	Dael
25	NIR	Kabankalan City	Poyogao	Archiebal	Abaja
26	NIR	Kabankalan City	Verde	Elvie	Ramos
27	NIR	Kabankalan City	Bangoy	Marvencent	Trías
28	NIR	La Carlota City	Castel	Jeffrey, Jr	Rumbines
29	NIR	La Carlota City	Coronel	Melgar	Balinas
30	NIR	La Carlota City	Nolasco	Jofel	De la Paz
31	NIR	Occidental	Ballega	Ariel	Ingua
32	NIR	Occidental	Abelay	Severino	Olayra
33	NIR	Occidental	Pecaoco	Jalyn	Lo
34	NIR	Negros Oriental	Gao-gao	Remylin	Villamil
35	NIR	Negros Oriental	Baguio	Antonio	Barroca
36	NIR	Negros Oriental	Samson	Mary Jane	Aboy
37	NIR	Sagay City	Uypico	Jonah	Villacorte

38	NIR	Sagay City	Dional	Joery	Villacarlos
39	NIR	Sagay City	Mahinay	Ma. Luz	Bacos
40	NIR	San Carlos City	Mahinay	Arnold	Panogalling
41	NIR	San Carlos City	Uy	Antonio	G.
42	NIR	San Carlos City	Alforque	Jovelyn	Ybanez
43	NIR	Silay City	Demiden	Vicente	Milliam
44	NIR	Silay City	Fuentes	Rommel	
45	NIR	Silay City	Tanate	Mary Jane	Gaporo
46	NIR	Tanjay City	Suan	Exupher I	Minerales
47	NIR	Tanjay City	Barrera	Ritchie	Culi
48	NIR	Tanjay City	Saycon	Goldwin	Violeta
49	NIR	Regional Office	Dueñas	Melchor	Abjelina
50	NIR	Sagay City	Uypico	Jonah	