

Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

www.depednegor.net

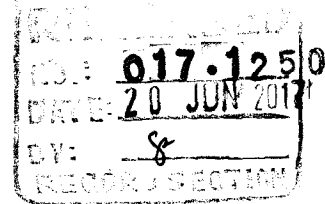
negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

June 19, 2017

TRAVEL ORDER

NO. 410, s. 2017



TO : ALICIA SAGOLILI- DIVISION OFFICE
RUBY JEAN M. BIDAURE- DIVISION OFFICE
ERWIN C. PINUTO- DIVISION OFFICE
MARSHA D. RUIZ- DIVISION OFFICE

PURPOSE : TO SERVE AS SUPPORT STAFF DURING THE NEGOR
LEADERSHIP DEVELOPMENT CAMP AT LA LIMAR RESORT,
LA LIBERTAD, NEGROS ORIENTAL.

DATE OF TRAVEL : JULY 21-23, 2017 AT LA LIMAR RESORT, LA LIBERTAD

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

_____ : Registration/Transportation and other expenses

_____ : Transportation

_____ : Per Diems

_____ : On official time/business only

_____ : Charged to local funds

☒ X _____ : Transportation/per diem & other incidental expenses incurred shall be charged
against school MOOE/local funds.

❖ Two (2) Day Compensatory Time-Off shall be granted upon submission of a duly accomplished
DTR

LEILANIE T. CABRERA
Assistant Schools Division Superintendent
SALUSTIANO T. JIMENEZ, CESO VI
Office of the Assistant Regional Director
Concurrent Schools Division Superintendent