



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

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SGOD Office (035) 225 - 6180

June 5, 2017

TRAVEL ORDER

NO. 379, s. 2017

017-1160
JUN 7 2017
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TO : IRYLL MAE S. MACAHIG, EPS II & DIVISION YFD COORDINATOR

PURPOSE : TO ATTEND QUARTERLY MEETING FOR ALL DIVISION YOUTH FORMATION PROGRAM COORDINATORS

DATE OF TRAVEL : JUNE 10, 2017 IN BACOLOD CITY.

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

_____ : Registration/Transportation and other expenses

_____ : Transportation

_____ : Per Diems

_____ : On official time/business only

_____ : Charged to local funds

☒ : Transportation/per diem & other incidental expenses incurred shall be charged against school MOOE/local funds.

❖ *One (1) Day Compensatory Time-Off shall be granted upon submission of a duly accomplished DTR


SALUSTIANO T. JIMENEZ, CESO VI
Office of the Assistant Regional Director
Concurrent Schools Division Superintendent

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We Advocate Time Consciousness and Honesty



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION


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RELEASED	
CONTROL NO.	1657
RELEASED BY:	ch
DATE RELEASED	6/5/17

MEMORANDUM

TO: All Division Youth Formation Coordinators

THRU: All Schools Division Superintendents

FROM: 
GILBERT ASADSAD, CESO V
OIC-Regional Director

SUBJECT: Quarterly Meeting for all Division Youth Formation Program Coordinators

Date: June 5, 2017

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1. The Education Support Services Division of this region will conduct the Quarterly Meeting of all Division Youth Formation Coordinators on Saturday, June 10, 2017 in Bacolod City.
 2. The participants shall bring the following:
 - a. List of Federation Officers for the SPG and SSG
 - b. SSG/SPG Calendar of Activities for SY 2017-2018
 3. Travelling expenses shall be charged to local funds while meals and other related expenses shall be charged to the Regional MOOE, subject to the usual accounting and auditing rules and regulations.
 4. For your information and guidance.