



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

Capitol Area, Dumaguete City

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SGOD Office (035) 225 - 6180

April 26, 2017

**TRAVEL ORDER**

NO. 303, s. 2017

TO : **MRS. MIRIAM LOU BATIANCILA**  
**Planning Officer III**

**MRS. JENNIFER P. PIDOS**  
**Division Accountant**

**MRS. LYDIA CACAS**  
**Division Budget Officer**

OFFICE : **DIVISION OF NEGROS ORIENTAL**

PURPOSE : To attend the **Consultative Meeting/Conference Workshop of all**  
**Division Planning Officers, Accountants and Administrative Officer**  
**V for Budget**

DATE OF TRAVEL : **May 8-10, 2017**

VENUE/PLACE : **(TBA)**

017-0838  
27 APR 2017  
6  
SECTION

ALLOWED/CHARGED TO: (NIR MOOE Current Funds/Division MOOE, subject to the usual accounting and auditing rules and regulations)

☒ X : Transportation and other incidental expenses **(Division MOOE Funds)**

☒ X : Board and Lodging **(NIR MOOE Current Funds)**

**Note: No proxy is allowed. For details, see attached communication.**

for:

**LELANIE T. CABRERA**

ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

**SALUSTIANO T. JIMENE, CESO VI**

OIC-Office of the Asst. Regional Director

Concurrent, Schools Division Superintendent



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
NEGROS ISLAND REGION



D: 4/24/17  
8


REGIONAL MEMORANDUM  
No. 135, s. 2017

17 APR 2017	
CONTROL NO.	1180
RELEASED BY	870
DATE RELEASED	4/19/17

CONSULTATIVE MEETING/CONFERENCE WORKSHOP OF ALL DIVISION PLANNING OFFICERS,  
ACCOUNTANTS AND ADMINISTRATIVE OFFICERS V FOR BUDGET

TO : All Schools Division Superintendents  
All Accountants  
All Administrative Officers V for Budget  
All Planning Officers  
All Others Concerned

1. Relative to the FY 2018 Plans and Budget Proposal Presentations of the Regions last March 21, 2017 at the Bulwagan ng Karunungan, a consultative meeting/conference workshop of all Division Planning Officers, Accountants and Administrative Officers V for Budget will be held on May 8 to 10, 2017 purposely for the finalization of the DepEd – Negros Island Region (NIR) FY 2018 Plans and Budget Proposal. The activity will start at 8:00 in the morning of May 8, 2017 and will end at 5:00 o'clock in the afternoon of May 10, 2017. The venue of which will be announced later.
2. No representation or proxy is allowed. Attendance is a must.
3. Each participant shall bring hardcopy and softcopy of all their data/documents anent to the herein-attached Indicative FY 2018 Plans and Budget Proposal Presentation, laptop, extension cord and pocket wifi.
4. Board and lodging of participants and the consultative/conference workshop supplies and materials shall be charged against NIR MOOE-CURRENT Funds. However, transportation and incidental expenses of the participants of the region and schools division offices shall be charged to their respective Local/MOOE funds subject to the usual accounting and auditing rules and regulations.
5. Accommodation shall start at 2:00PM of May 7, 2017 (Day 0), and the first meal to be served is dinner of the same day. Check – out will be on May 10, 2017 and the last meal to be served will be lunch of the same day.
6. For immediate dissemination, guidance and strict compliance of all concerned.

  
GILBERT T. SADSAD, CESO V  
Director III  
OIC – Regional Director

PPRD/fal/ai