

Republic of the Philippines DEPARTMENT OF EDUCATION Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL Office of the School Governance and Operations Division

Capitol Area, Dumaguete Cit

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SGOD Office (035) 225 - 61

017.079

April 19, 2017

BATE CY DECOR SECTION

TRAVEL ORDER NO. __284__, s. 2017

TO

: DR. MARILYN ALCALA

DR. CHARLOTTE SINGSON

DR. MARIVIC INIT

DR. CARMELITA ABALLE

MR. RENARIO PONTIÑELA

OFFICE

: Medical/Dental, SGOD - Division Office

PURPOSE

: To render dental services during the medical/dental mission on April 26, 2017

spearheaded by the Local Government of Valencia, Negros Oriental.

DATE OF TRAVEL

: April 26, 2017

VENUE/PLACE

: Industrial Park, Brgy. Palinpinon, Valencia, Negros Oriental

ALLOWED/CHARGED TO: (Division local funds subject to the usual accounting and auditing rules and regulations)

_____: Registration/Transportation and other expenses

____: Transportation

X__: Per Diems

_____: On official time/business only

: Transportation/per diem & other incidental expenses

Assistant Schools Division Superintendent
Office In-Charge







Republic of the Philippines Province of Negros Oriental Municipality of Valencia OFFICE OF THE MAYOR

April 17, 2017

SALUSTIANO T. JIMENEZ, CESO VI

Assistant Regional Director NIR-Region 18 Department of Education Negros Oriental

Dear Dir. Jimenez:

In our effort to provide and give access to better health services to our less fortunate constituents, the local government unit of Valencia is spearheading a medical/dental mission on April 26, 2017, Wednesday, at the Industrial Park in Barangay Palinpinon, Valencia, Negros, Oriental, from 8:00 o'clock in the morning to 4:00 o'clock in the afternoon.

In line with this, I would like to request volunteer dentists from your division to extend free dental services on the said event.

Your positive response to this request will surely spell meaning and success to this medical and dental mission.

Thank You.

Very truly yours,

EDGAR Y. TEVES Municipal Vice Mayor