

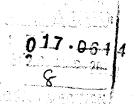
Republic of the Philippines

DEPARTMENT OF EDUCATION

Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City



March 20, 2017

MEMORANDUM TO:

MA. JENNIFER P. PIODOS LYDIA D. CACAS DIONESIA CARTAGENA HONNEYLYN FABURADA MERLINE DAHILDAHIL COSME BOHOL ERIC J. RETES **GENALIE JUNE S. RAMIREZ** MARIANITA C. DIPUTADO FLORDELIZA E. LAZALITA PACITA TILOS MELANIE T. ALAM LILIA BANTOTO MARIA JINA R. TROPA HILDA S. FUTALAN JONALYN C. MANDAP RUBY JEAN M. BIDAURE **GRACE BOLONGAITA** CLAIRE THERESE PESALBON Accountant III- Division Office Budget Officer - Division Office Bookkeeper - Jose B. Cardenas MHS Bookkeeper - Tambo NHS Bookkeeper - Manjuyod NHS Bookkeeper - Mabinay NHS Bookkeeper - DLANHS Bookkeeper - Amlan NHS Bookkeeper - Sibulan NHS Bookkeeper - Negros Oriental HS Bookkeeper - Valencia HS Bookkeeper - Dauin NHS Bookkeeper - Santiago Delmo HS Bookkeeper - Siaton NHS Bookkeeper - Maria MacahigMHS Bookkeeper - Don Emilio MHS Bookkeeper - Casiano Napigkit NHS Bookkeeper - Ayungon NHS Bookkeeper - La Libertad TVS

You are hereby directed to attend the two-day Seminar Workshop on updates on the preparation of the 1st Quarter Financial and Budgetary Reports for CY 2017 on March 22-23, 2017 (Wednesday & Thursday) at Negros Oriental High School (NOHS), Capitol Area, Dumaguete City.

All participants are requested to bring their own Laptop, Financial and Budgetary reports for CY 2017(including copy of NEP, RADAI/RCI & ORS/DV) for the month of January to March 2017.

Travel and other expenses incurred shall be charge against Division/School MOOE Funds subject to usual accounting and auditing rules and regulations.

SALUSTIANO T. JIMENEZ, CESO VI OIC- Office of the Assistant Regional Director Concurrent OIC- Office of the SDS 3/20/17





