

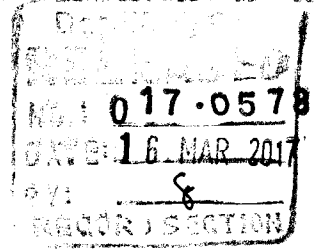
Republic of the Philippines
DEPARTMENT OF EDUCATION

Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

www.depednegor.net --- negros.oriental@deped.gov.ph --- (035) 225 2376 / 2252838 / 422 5283



March 16, 2017

TRAVEL ORDER

No. 301 s, 2017

TO:

MR. ALLAN A. TABIO

Division Education Program Supervisor
Sports Coordinator

MR. DENNIS C. CIMA FRANCA

Principal -III

PURPOSE: To attend a meeting of all **Agency Sports Coordinators** for the Government Agencies Association of Negros Oriental (**GAANO**) INTER-AGENCY SPORTS FESTIVAL at the Conference Room, Second Floor, GSIS, Dumaguete Branch Office Building.

DATE OF TRAVEL: March 17, 2017

ALLOWED / CHARGED TO: *(School/ Division Funds subject to the usual accounting and auditing rules and regulations)*

_____ : *Registration / Transportation and other incidental expenses*

_____ : *Transportation*

_____ : *Per Diems*

_____X_____ : *Transportation / per diems & other incidental expenses*

SALUSTIANO T. JIMENEZ, CESO VI

OIC - Office of the Assistant Regional Director

Concurrent OIC, Office of the Schools Division Superintendent

3/16/17

R: 3/13/17 be

GOVERNMENT AGENCIES' ASSOCIATION OF NEGROS ORIENTAL (GAANO)

c/o GSIS Dumaguete Building, (035) 422 4032
North National Highway, Daro, Dumaguete City

March 9, 2017

Dr. SALUSTIANO T. JIMENEZ
OIC – Asst. Regional Director, NIR & SDS – Dep. Ed. Neg. Or.
Dumaguete City

Dear Dr. Jimenez,

Greetings!

In relation to the upcoming GAANO Inter-Office Sports Festival, a follow-up meeting for Agency Heads is scheduled on **March 17, 2017, 9:00 in the morning at the 2nd Floor, GSIS Video – Con Room.**

In this meeting, the output of the planning made by our Agency Sports Coordinators last March 8, 2017 will be discussed, finalized, and approved.

Your presence will be highly appreciated.

For more information, you may email the undersigned at mvpeenriquez@gsis.gov.ph or call Mr. Risty A. Villahermosa at rvillahermosa@gsis.gov.ph or call 035 422 4032 / 225 0370.

Very truly yours,



Atty. Mercedes VPE Enriquez,
Manager, GSIS Dumaguete Branch Office
President, GAANO

Attached: Agency Sports Coordinators Summary of Proceedings

GAANO INTER-AGENCY SPORTS FESTIVAL
Sports Coordinators' Meeting Summary of Proceedings
March 8, 2017, 9:15 am – 11:45 pm
2nd Floor, GSIS Dumaguete Branch Office

1. Sports Events

BASKETBALL – Men Category

Tournament Manager: Dep. Ed. Negros Oriental Division
Referees: c/o Dumaguete City Water District

Agreed points

- The tournament adopts the "Pasari" System which means that all players will be allowed to play in the game
- Upper Shirt uniform is required for players for the game officials / referees to properly officiate the games (only for basketball) – Strictly no uniform, no play.

VOLLEYBALL – Men and Women Categories

Tournament Manager: Dep. Ed. Dumaguete Division
Assisted by: Dep. Ed. Guihulngan Division
Referees: c/o Dumaguete City Division

DODGE BALL – Mixed Men & Women

Tournament Manager: Dumaguete City Sports Office c/o Ike Villaflores
Referees: c/o DCWD

CHESS

Tournament Manager: Dep. Ed. Tanjay City Division
Assisted by: Dep. Ed. Bais City Division
Agreed points: Board 1, board 2, blitz system, depending on the number of participating teams

SCRABBLE – for Executives

Tournament Manager: c/o Executives

TABLE TENNIS

Tournament Manager: Dep. Ed. Negros Oriental

BADMINTON

Tournament Manager: DILG
Assisted by: NORSU

TENNIS

Tournament Manager: Dep. Ed. Negros Oriental

CULTURAL GAMES – One day event right after the opening Program

Tournament Manager: Dumaguete City Sports Office c/o Ike Villaflores

- PATENTERO
- SACK RACE RELAY – TEAM
- PALIGID RELAY
- KARANG (Takarang) – BAGUL
- TUG-OF-WAR

2. Schedules

- Grand Opening May 5, 2017
Assembly time 7:30 am
Assembly Area Freedom Park
- Parade- 8:00 am
 - S.U. Band and other available bands

- Opening Program
- Pinoylimpcs (Cultural Games)

Suggested schedule of games will be Friday afternoon and Saturday (May 2017 – September 2017)

3. Venues

- Start and end of Parade will be at the Benigno Aquino Freedom Park
- Opening Program and Pinoylimpics will also be held at the Freedom Park
- Venue of various games will be identified by the Sports Managers per approved event

4. Tasking

Duties of Tournament Managers

- Responsible for the preparation of Game rules and regulations / guidelines.
- Prepare game schedules and coordinate with the various teams in relation to their schedules
- Has the authority to disqualify a team if such team is not compliant with the ground rules or the general guidelines
- Coordinate with the referees and game officials except for Basketball, Volleyball, and Dodge Ball. DCWD committed to look for referees and finance the payments thereof.
- Responsible for the coordination and assignment of venues for games
- eMail Proposed game guidelines to Mr. Risty A. Villahermosa prior to the meeting of GAANO.

5. Agencies vis-à-vis number of employees

- The decision for small agencies to merge with other Agencies are left to the decision of the Agency Heads

6. Players – All employees of the participating Agency can play whatever is her/his employment status as

of March 7, 2017. A certification shall be issued by the Head of Agency.

7. Timelines

- Agency heads / GAANO are requested to meet the soonest time possible to discuss and approve through a resolution the Event Plan possibly between March 13 – 17, 2017
- General Event Guidelines and Information Sheet will be given to Agencies through email once GAANO have already approved and finalized the Sports Event plan.
- Deadline for the submission of Entry Forms will be March 24, 2017 (thru email to Risty A. Villahermosa). Agencies which were not able to attend the meetings will be officially informed and will be given the change to submit Entry Forms.
- Occasional coordinative meetings shall be done by the Agency Sports Coordinators on a need basis

8. Billeting Quarters – Dep. Ed. Guihulngan is requesting a billeting quarter for their players due to the distance of their place from Dumaguete.

9. Others

- Security - Coordinate with PNP. Law enforcers should be present on all games.
- Submission of Doctor's Certification re: Physically Fit to Play the games
- Waiver per player shall also be required
- Medical / First Aide Team – shall be present on all games.
 - To coordinate with the City Health Office and Red Cross
 - Each Office must have an assigned first aide / medical officer ready with the necessary first aid kits
- Agency sports coordinator requesting for Official Event T-Shirt Design for them to print and be recognized as event organizers

Important things to be done, but was not discussed during the meeting:

- Assignment of Lead Office or point persons for the Parade, Opening Program, Security, Medical / First Aide Team