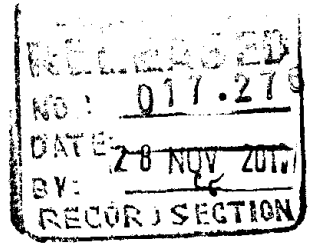


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

November 28, 2017

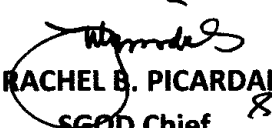
MEMORANDUM TO:

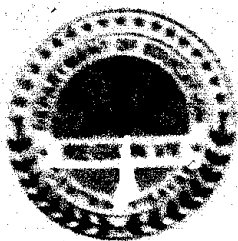
MRS. MENCHU SANTOS
Principal –Ayungon District
(Through the District Supervisor)



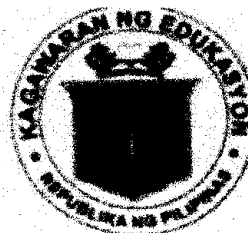
1. Please be informed that you are to attend a **Training Workshop on Instructional Management** by parents, community and teachers on December 4-8,2017 at Hotel Dominique, Tagaytay City.
2. Board and lodging and travel expenses of the participants will be charged against 2017 ALS-ADM funds , School/Division MOOE subject to the usual accounting and auditing rules and regulations.
3. Please refer to the attached Regional Memorandum .
4. This serves as your **TRAVEL ORDER**.
5. For your information and guidance.

For the Schools Division Superintendent:


RACHEL B. PICARDAL
SGOD Chief
Office-In -Charge

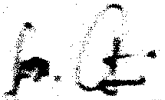


REPUBLIKA NG PILIPINAS
 KAGAWARAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
 REGION VII CENTRAL VISAYAS
 Sadler, Labug, Cebu City



MEMORANDUM

To: The Schools Division Superintendents of
 Cebu City Cebu Province Negros Oriental

From: 
JULIET A. JERUTA, Ph. D., CESO V
 Director III
 Officer-in-Charge

Subject: **Training Workshop on Instructional Management by Parents, Community and Teachers (IMPACT)**

DATE: November 27, 2017

1. The Department of Education, through the Bureau of Learning Delivery- Teaching and Learning Division, will conduct the **Workshop on Instructional Management by Parents, Community, and Teachers (IMPACT)** on December 4-8, 2017 at Hotel Dominique, Tagaytay City.
2. The activity aims to strengthen the implementation of inclusive education.
3. The identified participant to this workshop are the following:

Name of Participant	Designation	Station
Dr. Marilyn Miranda	EPS	- Region VII
Dr. Glida G. Bancog	EPS	- Region VII
Mrs. Caroline Llanos	Elementary School Principal	- Cebu City
Mrs. Marichela Santos	Elementary School Principal	- Negros Oriental
Mrs. Adina G. Roney	Elementary School Teacher	- Cebu Province

4. Board and lodging and travel expenses of the participants will be charged against 2017 ALS-ADM Funds subject to the usual accounting and auditing rules and regulations. Travel expenses shall be reimbursed through Last of Due and Demandable Accounts Payable with Advice to Debit Account (DDAP-ADA). First meal is lunch on December 4, 2017 and last meal will be All meals on December 8, 2017.
5. This memorandum serves as Travel Order.
6. Immediate dissemination of this memorandum is directed.

 Date: _____

Approved: _____
 Director III
 Office of the Schools Division Superintendent
 Division Office - Cebu City