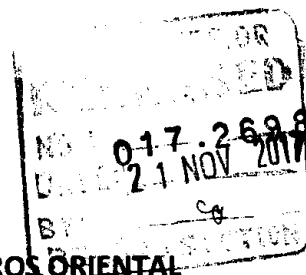




Republic of the Philippines
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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November 21, 2017

MEMORANDUM

TO : MR. REYNALD C. DOTE
Project Development Officer

This Office

Please be informed of your attendance as a facilitator to the Leadership Seminar and Workshop on Thursday, November 23, 2017 at San Miguel Auditorium, San Miguel, Bacong, Negros Oriental.

Travelling expenses incurred shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.

SALUSTIANO T. JIMENEZ, LI.B., CESO VI
Schools Division Superintendent
OIC-Office of the Asst. Regional Director
11/21/17

STJ/bing