



Republic of the Philippines

DEPARTMENT OF EDUCATION

Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

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Division Memorandum

No. 63, s 2017

To : Asst. Schools Division Superintendents
Public Schools District Supervisors/ District In-Charge
Concerned Elementary and Secondary School Heads

From: 
SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Asst. Regional Director
Concurrent OIC-Office of the Schools Division Superintendent

Subject: **CONSOLIDATION OF PURCHASE REQUESTS FOR PALARONG NIR
2017**

Date: February 3, 2017

1. In line with the preparations for the upcoming Palarong NIR 2017, the following Elementary and Secondary Teachers are advised to report to the Division Conference Room of the Schools Division of Negros Oriental on February 4-5, 2017:
 - A. Elger C. Balderas – Bagtic National High School
 - B. Hurie John A. Bohol – Mabinay Central Elementary School
 - C. Reynante D. Matula – Mabinay National High School.
2. Bring laptop computers and flash drives.
3. The aforementioned teachers are entitled Service Credits on the following dates:
January 4-5, 2017.
4. Traveling expenses and other incidental expenses shall be charged against School MOOE, subject to the usual accounting and auditing rules and regulations.
5. This serves as your Travel Order.
6. For your information and compliance.

10 FEB 2017