



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the School Governance and Operations Division

Capitol Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

February 6, 2017

DIVISION MEMORANDUM

No. 46 s. 2017

TRAINING FOR SUPREME STUDENT GOVERNMENT & SUPREME PUPILS GOVERNMENT ADVISERS (DIVISION LEVEL)

To: Assistant Schools Division Superintendents
Chief Education Supervisors (SGOD & CID)
Public Schools District Supervisors (**PSDS**)
Public Schools Elementary and Secondary School Heads
All SSG and SPG Advisers
All Others Concerned

1. Anent DepEd Memo No. 2 s. 2017, re; "TRAINING FOR SUPREME STUDENT GOVERNMENT AND SUPREME PUPILS GOVERNMENT ADVISERS, SCHOOL HEADS, AND YOUTH FORMATION COORDINATORS." This office will be conducting a two day "TRAINING FOR SUPREME STUDENT GOVERNMENT & SUPREME PUPILS GOVERNMENT ADVISERS (DIVISION LEVEL)."
2. The participants of the said training are the Advisers of the Supreme Student Government and Supreme Pupils Government. All schools in the Division must be represented by their SSG or SPG adviser. No Proxy Allowed.
3. The above mentioned training will be conducted in **4** batches. Please be guided with the following dates and venues:

February 13-14, 2017 ALL SPG (ELEM) Advisers in the 1st Congressional District

- **Note: EXCEPT AYUNGON DISTRICT SPG ADVISERS**
Venue: GSP Building

February 14-15, 2017 ALL SSG ADVISERS (SECONDARY)

Venue: 3rd Floor Division Office

February 15-16, 2017 ALL SPG (ELEM) Advisers in the 2nd Congressional District

- **Note: with AYUNGON DISTRICT SPG ADVISERS**
Venue: GSP Building

February 20-21, 2017 ALL SPG (ELEM) Advisers in the 3rd Congressional District

Venue: GSP Building

(Please see enclsoures A and B for your guidance)



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4. A registration fee of Five Hundred Pesos (P500.00) per participant will be collected at the venue. Registration is inclusive of meals (2 lunch and 4 snacks), venue rental, and training materials.
5. Registration fee, travelling and other incidental expenses shall be charged against School MOOE, SSG Funds or any Local funds, subject to the usual accounting, and auditing rules and regulations.
6. Participants are required to bring their proposed Calendar of Activities for SY 2017-2018 in soft and hard copies.
7. Enclosure D is the training matrix for your guidance, All Participants are expected to come ON TIME.
8. Members of the training team are requested to convene on February 9 & 10, 2017 (9:00 am) at the SGOD Office for a coordination meeting and preparation of training materials. Travelling and other incidental expenses shall be charged against School MOOE, SSG Funds or any Local funds, subject to the usual accounting, and auditing rules and regulations.
9. For the information, guidance and compliance of all concerned.

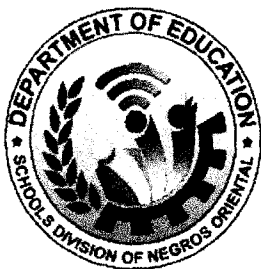
THIS SERVES AS TRAVEL ORDER



SALUSTIANO T. JIMENEZ, CESO VI
OIC, Office of the Assistant Regional Director
and concurrent OIC, Office of the Schools Division Superintendent



STJ/imsm/YFD2017



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(Enclosure A) Allotted Number of Participants per District (ELEMENTARY)

| DISTRICTS | SPG (ELEMENTARY) |
|---|-----------------------------|
| 1ST CONGRESSIONAL DISTRICT FEBRUARY 13-14, 2017 | |
| BINDOY 1 | 18 |
| BINDOY 2 | 11 |
| CANLAON | 23 |
| JIMALALUD | 20 |
| LA LIBERTAD 1 | 11 |
| LA LIBERTAD 2 | 15 |
| MANJUYOD 1 | 18 |
| MANJUYOD 2 | 10 |
| TAYASAN | 27 |
| 2ND CONGRESSIONAL DISTRICT FEBRUARY 15-16, 2017 | |
| AYUNGON | 31 |
| AMLAN | 10 |
| MABINAY 1 | 10 |
| MABINAY 2 | 13 |
| MABINAY 3 | 13 |
| MABINAY 4 | 14 |
| SAN JOSE | 11 |
| SIBULAN SOUTH | 7 |
| SIBULAN NORTH | 12 |
| NOHS | ----- |
| 3RD CONGRESSIONAL DISTRICT FEBRUARY 20-21, 2017 | |
| BACONG | 10 |
| DAUIN | 13 |
| SIATON EAST | 19 |
| SIATON WEST 1 | 14 |
| SIATON WEST 2 | 11 |
| SANTA CATALINA 1 | 11 |
| SANTA CATALINA 2 | 14 |
| SANTA CATALINA 3 | 5 |
| SANTA CATALINA 4 | 13 |
| ZAMBOANGUITA | 13 |
| VALENCIA | 18 |



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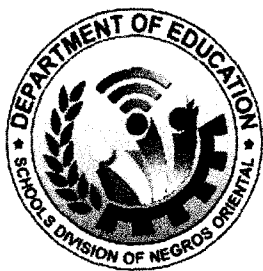
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(Enclosure B) Allotted Number of Participants per District (SECONDARY)

| DISTRICTS | SSG (SECONDARY) |
|------------------|--------------------|
| AYUNGON | 5 |
| BINDOY 1 | 1 |
| BINDOY 2 | 1 |
| CANLAON | 8 |
| JIMALALUD | 2 |
| LA LIBERTAD 1 | 1 |
| LA LIBERTAD 2 | 1 |
| MANJUYOD 1 | 2 |
| MANJUYOD 2 | 5 |
| TAYASAN | 4 |
| AMLAN | 4 |
| MABINAY 1 | 3 |
| MABINAY 2 | 6 |
| MABINAY 3 | 3 |
| MABINAY 4 | 2 |
| SAN JOSE | 4 |
| SIBULAN SOUTH | 4 |
| SIBULAN NORTH | 7 |
| NOHS | 1 |
| BACONG | 3 |
| DAUIN | 7 |
| SIATON EAST | 8 |
| SIATON WEST 1 | 4 |
| SIATON WEST 2 | 3 |
| SANTA CATALINA 1 | 4 |
| SANTA CATALINA 2 | 5 |
| SANTA CATALINA 3 | 3 |
| SANTA CATALINA 4 | 3 |
| ZAMBOANGUITA | 4 |
| VALENCIA | 4 |



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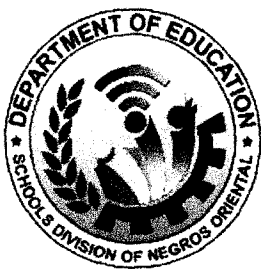
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(Enclosure C)

MEMBERS OF THE TRAINING TEAM

| NAME | OFFICE/ DISTRICT | ROLE |
|----------------------------------|-------------------------|-------------------------------------|
| DR. RACHEL B. PICARDAL | SGOD | TEAM MANAGER |
| DR. DAN P. ALAR | SGOD | PROCESS OBSERVER |
| DENNIS CHARL F. ANDALAJAO | SGOD | M & E |
| REGINA CLARINA E. EMPESO | SGOD | M & E |
| MARSHA D. RUIZ | SGOD | REGISTRATION |
| ALICIA SAGOLILI | CASH | REGISTRATION |
| MARICEL CORPIS | CASH | REGISTRATION |
| EVELYN MARIÑO | SUPPLY | SUPPLIES |
| CHRIS EMPESO | ICT | TECHNICAL |
| ALFREDO TICON | ICT | TECHNICAL |
| REMYLIN GAOGAO | ITO | REGISTRATION |
| JENITH C. CABAJO | SGOD | PROGRAM |
| JOSEPH R. GEMINA | SGOD | DOCUMENTATION |
| IRYLL MAE S. MACAHIG | SGOD | YFD FOCAL PERSON TRAINER |
| MARIA LUZ E. QUITAY | SIATON EAST | TRAINER |
| MARIA SYLVIA V. RELASA | BINDOY 2 | TRAINER |
| MILDRED B. TANGERES | SIATON WEST 2 | TRAINER |
| MA. LOURDES C. PATAJO | JIMALALUD | TRAINER |



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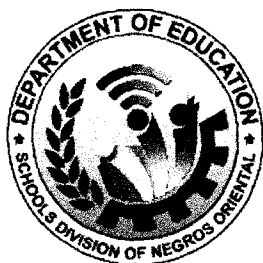
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(Enclosure D) Training Matrix

TRAINING FOR SUPREME STUDENT GOVERNMENT & SUPREME PUPILS GOVERNMENT ADVISERS (DIVISION LEVEL)

| Date | Time | Activities | Topics | Resource Speakers / Facilitators |
|-----------|-----------------------|--|---|--|
| FIRST DAY | 7:00- 8:00 AM | Arrival of Participants / Registration | | Ms. Marsha Ruiz Ms. Remylin Gaogao Ms. Alicia Sagolili Ms. Maricel Corpis |
| | 8:30 AM - 9:30 AM | Opening Program | | Ms. Jenith C. Cabajon |
| | 10:00 AM- 12:00 NN | Session 1 | -Introduction on Youth Formation Division and the Student Government Program -Getting to Know You Better Talk 1: The DepEd Core Values and Directions -The Secretary's 10 point Education Agenda | Ms. Iryll Mae S. Macahig |
| | 12:01NN- 1:00PM | Lunch Break | | |
| | 1:01 PM- 2:30 PM | Session 2 | Talk 2: Revisiting the DepEd Core Values: Maka-Diyos, Maka-Bansa, Maka-Tao, at Maka-kalikasan | Ms. Maria Luz E. Quitay |
| | 2:30 pm- 4:00 pm | Session 3 | Interactive Activity: Dress My Vision Talk 3: A Mission with a Vision: Leaving an Impact in the Organization | |
| | 4:00 pm- 5:00 pm | Session 4 | Sharing of Best Practices School & District Regional Level | Ms.Ma. Lourdes C. Patajo |



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|------------|------------------------|-------------------------------------|---|-----------------------------|
| | 5:00- pm 6:00pm | Break out Session By District | Formulation of Calendar of Activities for SSG and SPG | Ms. Iryll Mae S. Macahig |
| SECOND DAY | 7:30am- 8:00 am | MOL | | |
| | 8:00am- 10:00 am | Session 5 | Talk 4: The Constitution and By- Law of the SSG and SPG -SSG & SPG Election Code | Ms. Maria Sylvia V. Relasa |
| | 10:00-am - 12:00 nn | Session 6 | Talk 5: Millennial Trends, Behaviors, Attitudes, and Interests of the Youth | Ms. Maria Lourdes C. Patajo |
| | 12:00- 1:00pm | Lunch | | |
| | 1:00 pm- 3:30 pm | Session 7 | Talk 6: Developmental Advising 101: Strategies on Student Organization Advising | Ms. Mildred B. Tangeres |
| | 3:30 pm- 4:30 pm | Session 8 | Case Studies on Advising | |
| | 4:30 pm- 5:00 pm | | Closing Program <ul style="list-style-type: none"> - Giving of Impression - Over-all Synthesis | Ms. Jenith C. Cabajon |