

Republic of the Philippines  
Department of Education  
Negros Island Region  
DIVISION OF NEGROS ORIENTAL  
Dumaguete City

August 1, 2017


**DIVISION MEMORANDUM**

No. 402 s. 2017

**TO:** Assistant Schools Division Superintendent  
Chief, CID & SGOD  
Division Education Program Supervisors  
Public Schools District Supervisors/District-In-Charge  
School Heads of Public Elementary and Secondary  
Mathematics District Coordinators of both Elementary and Secondary Schools

**ONE DAY CONFERENCE –WORKSHOP FOR ALL ELEMENTARY AND SECONDARY MATHEMATICS COORDINATORS**

1. This office informs the field of the One Day Conference-Workshop for All Elementary and Secondary Mathematics Coordinators on Thursday, August 3, 2017 at the BSP Hall at exactly 8:00 o'clock in the morning and will end at 5:00 in the afternoon.
2. Participants to this activity are elementary and secondary Mathematics coordinators.
3. Each participant is required to bring the following:
  - a. K 12 Mathematics Curriculum Guide;
  - b. At least two (2) least learned skills for every quarter of the SY 2016-2017
4. Lunch and two (2) snacks will be served.
5. This Memorandum serves as Travel Order.
6. Travel and other incidental expenses incurred shall be charged against School MOOE and other local funds/MTAP fund subject to the usual COA rules and regulations
7. For your information and guidance.
8. Widest dissemination of this Memorandum is desired.

  
**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC-Office of the Asst. Regional Director  
Concurrent OIC Office of the SDS

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