



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

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June 19, 2017

DIVISION MEMORANDUM

No. 305 ; s. 2017

2017 2nd Quarter Nationwide Simultaneous Earthquake Drill (NSED)

TO : Assistant Schools Division Superintendent
SGOD and CID Chief, Education Program Supervisors/Division Coordinators
Section Heads / Education Programs Specialist
Public Schools District Supervisors/Districts-In-Charge
Public Elementary and Secondary School Heads
District DRRM Coordinators/Alternate/School DRRM Coordinators

1. All elementary and secondary schools, both public and private, are directed to conduct a Simultaneous Earthquake Drill on **June 29, 2017 at exactly 2:00 PM.**
2. Attached is DepEd Memorandum dated June 8, 2017 entitled "**Conduct of the 2017 2nd Quarter Nationwide Simultaneous Earthquake Drill (NSED)**", the content of which is self-explanatory.
3. Accomplishment report and evaluation forms will be submitted by respective schools to the District Office for consolidation, three (3) days after the conduct of the NSED. District consolidated reports should be submitted to the Division Office on or before July 7, 2017 through the online form at <http://deped.in/2017NSED>
4. For immediate dissemination and compliance.


SALUSTIANO T. JIMENEZ, CESO VI
OIC – Assistant Regional Director
Concurrent Schools Division Superintendent

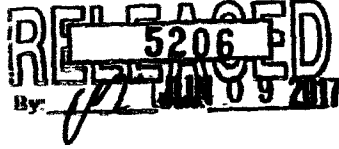


6/21/17

21 JUN 2017



DEPARTMENT OF EDUCATION
RECORDS DIVISION



Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

MEMORANDUM

**FOR : DEPED ARMM SECRETARY,
DEPED REGIONAL DIRECTORS,
DEPED SCHOOL DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION DRRM COORDINATORS
ALL SCHOOLS HEADS CONCERNED**

**SUBJECT : Conduct of the 2017 2nd Quarter Nationwide
Simultaneous Earthquake Drill (NSED)**

DATE : June 8, 2017

Relative to the Memorandum No. 76 s.2017 dated 1 June 2017 from the National Disaster Risk Reduction and Management Council, the conduct of the 2nd Quarter Nationwide Simultaneous Earthquake Drill (NSED) will take place on June 29, 2017, 2:00 PM at UM Bolton Campus, Bolton St., Davao City. The drill will test the contingency plans of government agencies for an earthquake with the impact of a 7.2 magnitude in the National Capital Region (NCR), Region III and Region IV-A. With this, all schools and DepEd offices are directed to conduct Earthquake Drills simultaneously.

Herewith is the list of things to do in preparation for the earthquake drill;

- Connect with the Local Disaster Risk Reduction and Management Council (LDRRMC) for an orientation on earthquake to understand intensity and possible impacts. Discuss preparedness measures.
- Map out personnel/ learners and contact numbers.
- Determine communication flow among offices/ schools and overall command system.
- Determine personnel/ learners with special needs in case of an earthquake; assign focal persons within the particular office/ classroom to take charge of those personnel/ learners with special needs.

Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/ School Buildings)

Department of Education, Central Office, Meralco Avenue, Pasig City


Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207


Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtay

- Put up signage for evacuation routes and safe places to gather and/or evacuate to.
- Ensure that everyone knows what to do during and after an earthquake.
- Ensure family reunification protocol in the school.
- Conduct post evaluation of the drill.

Reports of the Drill conducted will be submitted by respective schools to the Division DRRM for consolidation. All consolidated reports (Annex 1. Consolidated Report NSED) will be submitted to the Region DRRM copy furnished Disaster Risk Reduction and Management Service through email address, drmo@deped.gov.ph on or before 7 July 2017 (Friday).

For strict compliance.


ALAIN DEL B. PASCUA
Undersecretary



**CONSOLIDATED REPORT ON THE
NATIONAL SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

Region: _____
Division: _____

Total No. of Schools: _____
Date conducted: _____

QUESTIONS	ANSWERS
Number of schools that participated in the conduct of the National Simultaneous Earthquake Drill (NSED)	
Number of schools that submitted their accomplishment report	
Number of schools that <u>DID NOT</u> participate in the actual conduct of the NSED	
Number of schools that coordinated with their Local Disaster Risk Reduction and Management Council	
Number of schools that conducted orientation on earthquake and discussed preparedness measures prior to the actual conduct of NSED	
Number of schools that mapped-out personnel and/or learners information and contact numbers	
Number of schools that conducted post-evaluation of the drill	
Common issues and concerns encountered during the actual conduct of the drill (enumerate as many as possible; use another sheet as needed)	
Were there any untoward incident that happened during the conduct of NSED? Please provide an explanation on another sheet, if any.	
Number of schools that experienced untoward incident during the conduct of NSED	

Prepared by:
Name: _____
Position: _____

Approved by:
Name: _____
Position: _____



ACCOMPLISHMENT REPORT

Download this template at:
<http://deped.in/drm>

I. IDENTIFYING INFORMATION

Name of School	
District	
Name of Project	(PROJECT TITLE) (ex. <i>National Disaster Consciousness Month</i>)
Activity/s	Ex. <i>Earthquake Drill or Fire Drill (write all activities)</i>
Project Proponent/s	(name of organization/district/school)(ex. <i>DepEd NegOr - La Libertad CES</i>)
No. of Participants	(total number of students, school personnel's involved, be specific)
Venue	
Date Accomplished	
Total Expenditures	(including school/district own resources/ grants received from other sources)
Name of School Head	
Name of PSDS	

II. NARRATIVE REPORT/EXECUTIVE SUMMARY

Guide questions:

- ✓ What is the significance of the project/activity?
- ✓ What happened in the implementation of the project/activity?
- ✓ When and where was the project/activity implemented?
- ✓ Who are the attendees?
- ✓ What are the highlights of the project/activity?

III. ACCOMPLISHMENT OF OBJECTIVES

OBJECTIVES	STRATEGIES	ACTIVITIES	RESULTS
What are the objectives of the project?	What are the strategies that helped in the accomplishment of the objectives?	What are the specific activities in each objective?	Were the objectives attained? What are the accomplishments?
<i>Sample: Conduct an orientation on the different health hazard</i>	<i>Invited personnel from Rural Health Unit (RHU)</i>	<ul style="list-style-type: none"> - <i>Health Hazard Symposium</i> - <i>Open Forum</i> 	<ul style="list-style-type: none"> - <i>Accomplished</i> - <i>Students and Teachers were able to identify the different health hazard</i>

V. MAJOR PROBLEMS ENCOUNTERED

Describe the problems encountered, how these affected project implementation and what measures were implemented to address the problems.

VI. OTHER INSIGHTS/RECOMMENDATIONS

**Download this template at:
<http://deped.in/drrm>**

May include other highlights of project implementation such as:

- ✓ Comments and feedbacks from the students, teachers and other personnel involved;
- ✓ Participation of other stakeholders (LGUs, NGOs, media)

Specific recommendations for future project implementation can also be included in this part.

VII. ANNEXES

The following are required:

- ✓ Photo (4 to 6 photos with caption)
- ✓ Video documentation (*Video URL only that is uploaded or saved in the cloud*)
- ✓ Other additional documents such as draft of press release and letter/feedbacks

Prepared by:

School DRRM Coordinator

Noted:

School Administrator

Public School District Supervisor