



DEPARTMENT OF EDUCATION  
SCHOOLS DIVISION OF

**NEGROS ORIENTAL**

*Enriching the Paths to Educational Excellence*



May 23, 2017


**DIVISION MEMORANDUM**

No. 29 S.2017

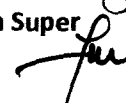
**TO :** ASDS/ CHIEFS, CID & SGOD  
DEPSs/ SEPSs/ EPSs/ Section Heads  
District Supervisors/ District In-Charge  
Public Elementary & Secondary School Heads  
All Others Concerned

**SUBJECT :** COORDINATION MEETING TO ALL DISTRICT NGP COORDINATORS and NOHS  
NGP COORDINATOR

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1. Please be informed that there will be a Coordination Meeting to all District NGP Coordinators on **May 25, 2017, Thursday, 8:00 A.M. – 5:00 P.M.** at GSP Building, Dumaguete City.
  2. Participants to this meeting are hereby directed to bring the following:
    - a. NGP Accomplishment (2016- 2017)
    - b. Consolidated Monthly Tree Planting Monitoring Report (2016-2017)
    - c. NGP Action Plan ( 2016-2017)
    - d. Transportation and other incidental expenses are chargeable against local funds/MOOE/ other sources of funds subject to the usual accounting and auditing rules and regulations.
    - e. This Memorandum serves as **Travel Order** .
    - f. Immediate dissemination of and compliance with this Memorandum is directed.

  
**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC-Office of the Assistant Regional Director  
Concurrent OIC- Schools Division Super

5/23/17



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