



DEPARTMENT OF EDUCATION  
SCHOOLS DIVISION OF

**NEGROS ORIENTAL**

*Traversing the Paths to Educational Excellence*

May 2, 2017



Division Memorandum

No. 227 s, 2017

**2016-2017 SIGNATORIES FOR OFFICIALS AS RATERS AND APPROVING AUTHORITIES  
in the INDIVIDUAL PERFORMANCE COMMITMENT and REVIEW FORM (IPCRF) &  
OFFICE PERFORMANCE COMMITMENT REVIEW FORM (OPCRF)**

To : Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Division Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/District In-Charge  
Public Elementary & Secondary School Heads  
Public Elementary & Secondary Teachers  
Division Personnel and All Others Concerned

1. DepEd Order No. 2, s. 2015 entitled "*Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) of the Department of Education*" stipulates that the RPMS cycle shall cover performance for one whole year.

2. Per above-quoted DepEd Order, all school-based personnel shall follow a performance cycle starting April of the current year and ending in March of the following year; while non school-based personnel shall follow a performance cycle starting in January and ending in December.

3. For School Year 2016-2017 the following shall be the signatories as raters/approving authorities of IPCRF/OPCRF:

**A. Division Office**


<b>Ratee</b>	<b>Rater</b>	<b>Approving Authority</b>
Schools Division Superintendent	Asst. Regional Director	Regional Director
Asst. Schools Div. Superintendent	Superintendent	Asst. Regional Director
Chief of Division	Asst. Schools Div. Superintendent	Superintendent
Education Program Supervisor	Chief of Division	Asst. Schools Div. Supt.
Senior Education Program Specialist	Chief of the Division	Asst. Schools Div. Supt.
Education Program Specialist	Chief of the Division	Asst. Schools Div. Supt.
Section Chief/Unit Head	Chief of Division	Asst. Schools Div. Supt.
Staff	Section Chief/Unit Head	Head of Division

**B. District/Schools**

<b>Ratee</b>	<b>Rater</b>	<b>Approving Authority</b>
Public Schools District Supervisors	Chief, CID	Schools Div. Superintendent
School Head (Principal, HT, TIC)	Asst. Schools Division Supt.	Schools Div. Superintendent
Master Teacher	School Head	Asst. Schools Div. Supt.
Teacher	School Head	Asst. Schools Div. Supt.
ALS Implementers	Div. ALS Coordinator	CID Chief
Non-Teaching	School Head	Public Schools District Supervisor

4. Teachers In-Charge (TICs) desiring to become full-fledge Principals in the future are advised to prepare OPCRf while those intending to go back as classroom teachers may prepare the IPCRF.

5. For wide dissemination.

  
**SALUSTIANO T. JIMENEZ, CESO VI**  
**OIC-Asst. Regional Director**  
**Concurrent Schools Division Superintendent**