



DEPARTMENT OF EDUCATION  
SCHOOLS DIVISION OF

**NEGROS ORIENTAL**

*Traversing the Paths to Educational Excellence*



April 17, 2017

Division Memorandum

No. 200 s, 2017

**YEAR END REPORTS REQUIRED BY THE CURRICULUM IMPLEMENTATION DIVISION (CID)**

To : Division Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/District In-Charge  
Public Elementary & Secondary School Heads  
All Others Concerned

1. Attached is the list of year-end reports to be submitted by the elementary and secondary school heads including the Public Schools District Supervisors as requirements for the year-end clearance.
2. **All concerned** must submit these reports to the different focal persons to avoid delay in the signing of the clearances.
3. For guidance and information.

**SALUSTIANO T. JIMENEZ, CESO VI**  
**OIC-Assistant Regional Director**  
**Schools Division Superintendent**

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17 APR 2017



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Enclosure:

<b>Reports to be submitted</b>	<b>Focal Person</b>
<ul style="list-style-type: none"><li>• School Textbook Inventory (K – 11)</li><li>• List of School LRMDs Core Team</li><li>• List of Excess SHS Textbooks Returned at DO</li><li>• List of Teachers enrolled in the LRMDs Portal with DepEd email address</li></ul>	Miss Rosela R. Abiera
<ul style="list-style-type: none"><li>• Anti-Bullying &amp; Child Abuse Forms</li><li>• List of Teaching &amp; Non-Teaching (60-64 years old)</li><li>• List of Araling Panlipunan Teachers (Use Template given)</li><li>• Updated Child Protection Policy</li></ul>	Dr. Carmelita A. Alcala
<ul style="list-style-type: none"><li>• ALS Program Coverage (Use template given)</li><li>• Geographical Map 2016 of Covered Barangays*</li><li>• ALS MIS 001*</li><li>• ALS MIS 002*</li><li>• LIS Print outs*</li><li>• Sample Advocacy Materials 2016*</li></ul>	Dr. Donre B. Mira
<ul style="list-style-type: none"><li>• Consolidated ORV and Phil-IRI reports</li></ul>	Dr. Nilita L. Ragay
<ul style="list-style-type: none"><li>• Enrolment for Kindergarten (Tentative SY 2017-2018)</li><li>• Accomplishment for Catch-Up Program with pictures</li></ul>	Miss Katherine Y. Sedillo
<ul style="list-style-type: none"><li>• District ORV Report</li></ul>	Dr. Juliet Tuala
<ul style="list-style-type: none"><li>• Library Hub Utilization Report with pictures in short folder</li></ul>	Mrs. Maricel Rasid
<ul style="list-style-type: none"><li>• Folder containing documents re: Summer Classes/Remediation for Learners who are conditionally promoted</li><li>• 2016 IPCRF for PSDS (hard copy)</li></ul>	Dr. Erlinda N. Calumpang

\*requirements to be submitted by ALS implementers



DepEd Negros Oriental Division  
**ALTERNATIVE LEARNING SYSTEM**  
 SY 2016-2017 CLEARANCE  
 "ALS PROGRAM COVERAGE"

District : \_\_\_\_\_  
 Name of PSDS/ District In-Charge \_\_\_\_\_  
 Name of ALS Implementers \_\_\_\_\_  
 (DALSC/MT/AMT/AGAP MT) \_\_\_\_\_

Year	List of Sitio/ Barangay(s) Covered	PROGRAM									List of Sitio/ Barangay(s) Uncovered	
		Basic Literary Program			Accreditation & Equivalency Program (Elem)			Accreditation & Equivalency Program (Sec)				Livelihood Skills Offered
		Male	Female	Total	Male	Female	Total	Male	Female	Total		
2015												
2016												
TOTAL												

Submitted by: \_\_\_\_\_

*Signature over printed name of PSDS*