



Republic of the Philippines
DEPARTMENT OF EDUCATION

Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

www.depednegor.net negros.oriental@deped.gov.ph (035) 225 2376 / 225 2838 / 422 5283

April 12, 2017

DIVISION MEMORANDUM

No. 194, s. 2017

PREPARATION FOR THE 2017 SUMMER TRAINING OF GRADE THREE TEACHERS ON PROJECT ERLIN

To: **Assistant Schools Division Superintendents
CID & SGOD Chiefs
Division Education Program Supervisors
District Supervisors/District In-Charge
Elementary and Secondary School Administrators
All Others Concerned**

1. This Division requests the following personnel to help in the preparation of the 2017 Summer Training of Grade Three Teachers on Project ERLIN on their assigned task:
 - a. GSP Sound System Mr. Fedil Pino Nazario Tale ES
 - b. GSP Backdrop and physical arrangement Mrs. Peregrina Buenavista & Staff Calangag ES
 - c. Division Conference Room Mrs. Hazel Ibale & Staff Bolocboloc ES
 - d. Support Staff
 - GSP Mrs. Generosa Acuzar San Miguel ES
 - Division Conference Room Dr. Maxima Balansag Sagbang ES
 - Bacong District Mrs. Ma. Louanie Sastre Bacong CS
 - Magsaysay ES Mrs. Nolly Vidamo Magsaysay ES
 - Sibulan CS Mrs. Elda Choa Sibulan CS
2. The schedule of preparation is on April 17, 2017.
3. Teachers who are involved shall be entitled of service credits on the days rendered.
4. Travel, incidental, and other related expenses in preparation for the activity shall be charged against school/local MOOE or from any other available school all subject to the usual accounting and auditing rules and guidelines.
5. This memo serves as a **Travel Order**.
6. Widest dissemination of this memorandum is desired.

SALUSTIANO T. JIMENEZ, CESO VI
OIC ARD- Office of the Assistant Regional Director
Concurrent Schools Division Superintendent ♀

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