






Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

Capital Area, Dumaguete City

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April 3, 2017

**DIVISION MEMORANDUM**

No. 188, s. 2017

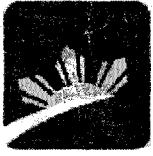
**GSIS PRE- RETIREMENT SEMINAR**

**TO :** Assistant Schools Division Superintendent  
Division Chiefs  
Public Schools District Supervisors/Districts-In-Charge  
Public Elementary and Secondary School Principals  
All others concerned

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1. Attached is a communication from Atty. Mercedes VPE Enriquez, Branch Manager, Government Service Insurance System, Dumaguete Branch, announcing the Pre – Retirement Seminar schedule every First Friday of the Month from 9:00 – 11:30 in the morning at the 2<sup>nd</sup> floor GSIS Training Room. However, for the month of April, the seminar is set on April 10, 2017, Monday.
  2. Anent this, all Public Elementary and Secondary Schools are requested to submit to this office through the district offices a list of their personnel who are 55 to 64 years old on or before April 28, 2017.
  3. For your information, guidance and widest dissemination.

  
**SALUSTIANO T. JIMENEZ**, CESO VI  
OIC Assistant Regional Director  
Concurrent Schools Division Superintendent

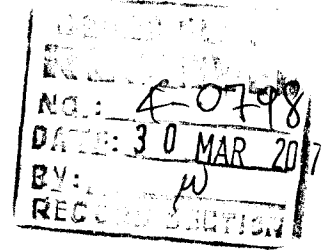




**GSIS** Government Service Insurance System  
 Dumaguete Branch Office  
 National Highway, Daro Dumaguete City, Negros Oriental

March 20, 2017

**DR. SALUTIANO T. JIMENEZ**  
 OIC, Assistant Regional Director  
 DEP-ED –NIR, concurrent SDS Negros Oriental  
 Dumaguete City, Negros Oriental



**Re: GSIS Pre Retirement Seminar**

Dear ARD Jimenez:

The present GSIS leadership has committed to be more transparent, consultative and member-focused.

In line with this, it was agreed by GSIS and DEP-ED representatives during the DEP-ED Summit, held last Friday, March 17, 2017, that GSIS will assign schedules for each DEP-ED Divisions, on their respective Pre- Retirement Seminar & NEO or New Employees Orientation.

The PRE-RETIREMENT Seminar is intended for all Dep-Ed teachers/non-teachers who are **55 to 64 years old**; and those who intend to RETIRE this year 2017, and first quarter of 2018 (Jan to March 2018).

Pre-Retirement Seminar is scheduled **every First Friday of the Month**, except for the month of April, which is set on April 10<sup>th</sup>, Monday, due to GSIS Stakeholders Meeting on April 7 at Bais City.

The venue will be at the 2<sup>nd</sup> floor GSIS Training Room from **9:00-11:30 in the morning**. Please find schedules,

Kindly send the list of names or list of participants thru email or FAX at (035) 422-4032, in advance.

April	10	Bayawan
May	5	Guihulngan Division
June	2	Bais Division
July	7	Tanjay Division
<del>August</del>	4	Province Division
<del>September</del>	8	Province Division
October	6	City Division

For clarification, please email Ms. Leonille I. Nocete at her email add: [lnanocete@gsis.gov.ph](mailto:lnanocete@gsis.gov.ph).

For the kind consideration, on this request for travel authority to the concerned personnel.

Cordially yours,

**Atty. Mercedes VPE Enriquez**  
 Branch Manager