



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division

Capitol Area, Dumaguete City

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UNNUMBERED MEMORANDUM

**TO: ALL PUBLIC SCHOOLS DISTRICT SUPERVISORS
BRIGADA ESKWELA-ASP DISTRICT COORDINATORS
SBFP CONGRESSIONAL DISTRICT COORDINATORS
DIVISION MEDICAL DOCTOR**

SUBJECT: FINALIZATION MEETING FOR BRIGADA ESKWELA 2017

Date: April 17, 2017

1. In line with the preparation for the forthcoming **BRIGADA ESKWELA 2017** activities, you are hereby mandated to attend the **One-Day Finalization Meeting on May 2, 2017** at the **Third Floor of the Division Office of Negros Oriental in Dumaguete City**.
2. Furthermore, you are requested to plan a **DISTRICT EXHIBIT**, a 2X4 Tarpaulin based on **SHS offering & Best Practices of Adopt-A-School Program** for the Divisional Launching possibly on **May 13, 2017**. Date of submission of exhibits will be determined after this finalization meeting.
3. This **MEMORANDUM** serves as the **TRAVEL ORDER**.
4. Travelling and other incidental expenses shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
5. Widest and immediate dissemination of this **MEMORANDUM** is desired.

For:
SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Assistant Regional Director
Concurrent OIC, Schools Division Superintendent

STJ/rbp/jcc

